



REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:
 Address:
 Telephone No.:
 e-Mail:
 Date received by the Supplier:

Requesting Unit:
 PR No.: 2019-08-171
 Quotation No.: 2019-07-176
 Date: October 3, 2019
 ABC: 60,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than October 15, 2019 @ 9am

[Signature]
JULIET C. SANNAD
 Chief- Curriculum Implementation Division
 Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

Note:

- ✓ **Submit RFQ together with the requirements.**
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty	Unit	Item Description	Unit Price	Total Price
1	60	Pax	-Meals and accommodation with pool inclusive of function hall that can accommodate at least 60 pax with tables, chairs, 2 LCD and 3 microphones and basic toiletries. -1-night accommodation -In-house menu for: -3 full meals (dinner, breakfast and lunch) *2 viands per meal. *1 vegetable/ fish. *1 pork/ chicken / beef. *Dessert- fruits. *Overflowing water, coffee and milo. -2 snacks (am and pm snacks) + outside Baguio City		
				TOTAL	

Purpose: Division sports performance assessment and pre planning workshop
 After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

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 Date/Telephone No.

Canvassed by: