



**Civil Service Commission Cordillera Administrative Region
ANNOUNCEMENT**

FOR : ALL HEADS OF NATIONAL GOVERNMENT AGENCIES, LOCAL GOVERNMENT UNITS, GOVERNMENT-OWNED AND/OR CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS, STATE UNIVERSITIES AND COLLEGES, LOCAL WATER DISTRICTS, PUBLIC SCHOOLS AND OTHER AGENCIES IN THE CORDILLERA ADMINISTRATIVE REGION

SUBJECT : Learning and Development Program Schedules for the 4th Quarter of CY 2019

The Civil Service Commission-Cordillera Administrative Region, announces the following Learning and Development (L&D) programs scheduled for the 4th quarter of CY 2019.

L & D PROGRAM/DATES	L & D PROGRAM	TRAINING FEE	DEADLINE FOR CONFIRMATION OF PARTICIPANTS
VALUES ORIENTATION WORKSHOP (VOW) November 5-7, 2019 Venue: CSC-CAR L and D Center	This training helps the participants to clarify their own operative values as they develop their commitment to become values advocates. The participants will go through a process of self-clarification and examination, self-visualization and an analysis of realities. Then, they will respond based on their visions and realities.	Ph4,500.00	October 15, 2019 or until the maximum number of participants is met.
PRE-RETIREMENT SEMINAR November 8, 2019 Venue: CSC-CAR L and D Center	This seminar is offered to all public servants in the region who are planning to retire within the next two (2) years. This training helps the participants to discover innovations and options that will sustain them physically, mentally, socially and financially after living an active life.	Ph1,500.00	October 15, 2019 or until the maximum number of participants is met.
SUPERVISORY DEVELOPMENT PROGRAM (Course 1) "Achieving Leadership Effectiveness"	This course will enable participants to differentiate between competency and performance requirements of technical specialists and supervisors, discuss	Php 3,500.00	October 15, 2019 or until the maximum number of participants is met.

Bawat Kawani, Lingkod Bayani

<p>November 12-13, 2019 Venue: CSC-CAR L and D Center</p>	<p>effective supervisory practices, and prepare a development plan that will hone their competencies in supervision.</p>		
<p>18TH REGIONAL CONFERENCE OF HUMAN RESOURCE MANAGEMENT PRACTITIONERS IN THE CAR December 4-5, 2019 Venue: To be announced later</p>	<p>The conference aims to enable all civil servants to review their personal and organizational values and commit to strengthen and harness said values in order for them to enhance their organizations' capability to pursue strategic directions. Moreover, the conference provides an avenue for the participants to share and discuss HR issues and concerns and to renew their ties with other HRMPs coming from the different agencies and provinces in CAR.</p>	<p>Php 5,000.00</p>	<p>November 15, 2019 or until the maximum number of participants is met.</p>

The training fee will cover expenses for meals and snacks, kits, supplies, honoraria of learning service providers and other administrative costs.

Please accomplish the attached confirmation slip and send it back to CSC-CAR either thru our Fax No. 074-443-9282 or email at hrdcsl4@gmail.com. Confirmed participants shall be informed at least one (1) week before the training date of the notice of cancellation or postponement in case desired number of participants is not met For further inquiries you may call HRD at telephone 074-443-5982 or 0908-885- 425.

Thank you for support and partnership in developing high performing, competent and credible civil servants towards excellent public service delivery.



ATTY. MARILYN E. TALDO
Director IV

1 October 2019

CONFIRMATION SLIP

Title of Training: _____
Date : _____

This is to confirm the attendance of the following participants to the above mentioned program/conference:

No.	First Name	Middle Initial	Last Name	Position / Designation and SG	Age	Sex	No of Years In the Govt	Email Address
1								
2								
3								
4								
5								

This Office guarantees the payment of the corresponding registration fee on or before the schedule of the training program. It further guarantees payment of the amount corresponding to one (1) day registration fee for each participant who confirmed attendance but fails to attend the training without informing the CSC CAR Human Resource Division at least four (4) working days prior to the start of the training.

Printed Name & Signature of Head of Agency
or Authorized Representative

Name of Agency

Contact Number & Email Address

** This confirmation slip should be received by CSC CAR, HRD within 10 working days before the scheduled training program. Thank you.*

Email: hrdcsc14@yahoo.com.