




REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:
Address:	PR No.: 2019-09-215
Telephone No.:	Quotation No.: 2019-07-213
e-Mail:	Date: November 11, 2019
Date received by the Supplier:	ABC: 225,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than Nov 20, 2019 2:4am


JULIET C. SANNAD
Chief- Curriculum Implementation Division
Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

Note:

- ✓ **Submit RFQ together with the requirements.**
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	125 x 3 days	Pax	*Breakfast -Fried fish and vegetables with fresh fruits		
2	125 x 3 days	Pax	*AM Snacks -Sandwich (egg or salami)		
3	125 x 3 days	Pax	*Lunch -Pork adobo and vegetables with fresh fruits		
4	125 x 3 days	Pax	*PM Snacks -Bread or delicacies (suman, puto, siopao)		
5	125 x 3 days	Pax	*Dinner -Sinigang pork or fish with vegetables		
				TOTAL	

Purpose: ADM Training workshop on instructional material preparation and structured programs for elementary teachers.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by:



TECHNICAL SPECIFICATIONS

GENERAL DESCRIPTION	QUANTITY/UNIT	AMOUNT (PhP)
<p>LOT NO. 1 – ADM Training-Workshop on Instructional Material Preparation and Structured Programs for Elementary Teachers (AMD TWIST) (Meals with venue) <i>Schedule: November 6-8, 2019</i> <i>End-User: Juliet Sannad</i></p>		
<p><u>Day 1 (November 6, 2019)</u> AM Snacks – Baked Macaroni with toasted garlic bread, fresh fruit juice Lunch - Rice, Vegetable, Fried fish, Nilagang baboy, fruits, bottled water 350ml. PM Snacks - Bread or Delicacies (Suman, puto, siopao), fresh fruit juice</p>	125 pax	
<p><u>Day 2 (November 7, 2019)</u> AM Snacks – Pancit Palabok with puto, fresh fruit juice Lunch - Rice, Pork Adobo, Fish Fillet, Vegetable, Fruits, Bottled water 350ml. PM Snacks – Siopao, fresh fruit juice</p>	125 pax	
<p><u>Day 3 (November 8, 2019)</u> AM Snacks – Sandwich (Egg or Salami), fresh fruit juice Lunch – Chopsuey, Fried breaded Porkchop, Paksiw na Bangus, Chicken Corn soup, bottled water 350ml. PM Snacks – Cheese Burger, fresh fruit juice</p>	125 pax	
<p>** Additional ** MEALS – overflowing coffee or tea & drinking water</p> <p>FUNCTION HALL</p> <ul style="list-style-type: none"> - Can accommodate 130 or more guests with tables and chairs - With LCD Screen and projectors - Free WiFi connectivity - Functional Audio system and electrical outlets - With 2 microphones - With 4 ft x 6 ft tarpaulin (backdrop) 		
APPROVED BUDGET FOR THE CONTRACT		225,000.00