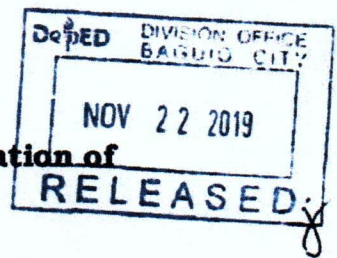




DIVISION MEMORANDUM

No. 018 S. 2019



**Participants in the Module Designing and Finalization of
Homeroom Guidance Learning Resources**

TO : Chief Education Supervisor - CID
Public Schools District Supervisors
Concerned Schools Heads of Identified Participants
All Others Concerned

DATE : **NOVEMBER 18, 2019**

1. Relative to the exigency providing learning resources in Homeroom Guidance, the Office of the Undersecretary for Curriculum and Instruction headed by Diosdado M. San Antonio forwarded a memorandum dated November 15, 2019 to the Regional Office of CAR thru Regional Director, May B. Eclar, PhD, CESO V inviting the Illustrators from our Schools Division to attend Module Designing and Finalization of Homeroom Guidance Learning Resources which will be held in Tanza Oasis Hotel and Resort, Tanza, Cavite on November 24 to 29, 2019.

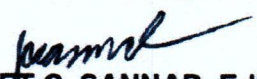
The participants identified by the region are as follows:

Name	School
Jerichko Bauer L. Laroco	Guisad Valley National High School
Jocel D. Naniong	Baguio City National High School

2. The participants are required to bring laptops, extension cords, portable wifi hotspot devices and during the conduct of the workshop.
3. Invited participants shall be given Service Credits for the days that fall during weekends and holiday of the said writeshop equivalent to eight (8) hours of service per day.
4. Travelling expenses, board and lodging of the participants will be shouldered by the Bureau of Learning Resources subject to the usual government accounting and auditing rules and regulations.
5. The participant shall coordinate with their school head subject to the no-disruption-of-classes policy stipulated in DepEd Order (DO) No. 9, s. 2005 titled Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance therewith.
6. For your guidance and strict compliance.

MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent

For the Schools Division Superintendent:


JULIET C. SANNAD, EdD
Chief Education Supervisor - CID