



DIVISION MEMORANDUM
 No. 626, S. 2019

Division Training-Workshop on the Enhanced Quality Assurance Tools

TO : Chief Education Supervisor – CID
 Education Program Supervisors - CID
 Public Schools District Supervisors
 Schools Heads
 All Others Concerned

DATE : November 25, 2019

- The Curriculum Implementation Division through the Learning Resources Management Section (LRMS) will be conducting a capacity building on the Enhanced Quality Assurance Tools at the Schools Division Office of Baguio City, Training Center on the following dates and time:

December 3, 2019	8:00 am to 5:00 pm	To be announced
December 6, 2019	8:00 am to 5:00 pm	Schools Division Office, Training Hall

- The activity aims to:
 - address the training needs of the participants as identified in Division Unified Human Resource Management and Development Plan for 2018-2020: (a) Curriculum and Implementation (Development and Evaluation of Learning Resources); (b) Legal Matters (Intellectual Property Rights and Copyright Management) and; (c) Contextualization (Localization or Indigenization) and
 - capacitate the participants in the Division Memo No. 443 S. 2019 Re: Guidelines on Contextualized Learning Resource Development Processes & Workflow and the best practices in developing learning resources.
- The participants are as follows:

Schools Division Staff

Marie Carolyn B. Verano, CESO VI	Schools Division Superintendent
Juliet C. Sannad, EdD	CID Chief
Loida C. Mangangey	EPS - LRMDS
Jacqueline G. Lampac	IPed Focal
CID & Learning Resource Management Staff	6 pax.

Seminar Participants

- All School Heads (Elementary, Secondary, Junior High, Senior High (68 pax)
 - All PSDS (10 pax)
 - All EPS for Subject Areas (8 pax)
- For your guidance and strict compliance.

MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent

For the Schools Division Superintendent:


JULIET C. SANNAD, Ed
Chief Education Supervisor – CID
OIC – Office of the Schools Division Superintendent