



DIVISION OFFICE
 BAGUIO CITY
 NOV 26 2019
 RELEASED

DIVISION MEMORANDUM

No. 630, S. 2019

**DIVISION SCREENING, SELECTION AND TRAINING OF
 POTENTIAL LEARNING RESOURCE EVALUATORS (DLREs)**

TO : Chief Education Supervisors
 Education Program Supervisors
 Public Schools District Supervisors
 Elementary and Secondary School Heads, Public and Private
 Head Teachers, Master Teachers
 Teachers, Public and Private
 Colleges and Universities
 All Others Concerned

DATE : November 25, 2019

1. Pursuant to DepEd Memorandum No. 217, S. 2016 dated December 12, 2016 (Screening, Selection and Regional Cluster Training-Workshops of Potential Learning Resource Evaluators), this office announces the **Division Screening, Selection and Training Potential Learning Resource Evaluators (DLREs)** in preparation for the evaluation of learning resources for all key stages: K to Grade 6 and Grades 7 to 10.
2. Moreover, all the Public Schools District Supervisors, School Heads in all public and private elementary and secondary schools, colleges, and universities are advised to inform and encourage interested applicants to submit their documents to the Division Office on or before **December 9, 2019** c/o CID - Learning Resource Management Section Staff.
3. The Minimum Qualification Requirements (MQRs) and documents for submission of nominees/applicants are hereto attached as the following:


Enclosure No. 2 of DepED Memo No. 217 S. 2016	Personal Data Sheet for Potential LR Evaluators
Enclosure No. 3 of DepED Memo No. 217 S. 2016	Guide on Rating Qualification Standards
Enclosure No. 3b of DepED Memo No. 217 S. 2016	Qualification Standards Form

4. Applicants shall submit the following documents to the Division Screening and Selection Committee:
 - a. Personal Data Sheet (Enclosure 2)
 - b. Certified True Copy of Service / Work Record
 - c. Certified True Copy of Transcript of Records
 - d. Certified True Copy of Certificates of Specialized and Relevant Trainings (from 2010 to present)
 - e. Photocopies of cover and copyright page of the learning resources written, edited, evaluated, proofread
 - f. Medical Certificate (if fit to travel)
5. The review and assessment of the submitted documents as to completeness and authenticity shall be on **December 9 and 10, 2019**.
6. Results of the initial screening shall be posted at the Division Office on **December 13, 2019**.

7. Names of qualified applicants who shall undergo for the interview will be submitted to the Regional Screening and Selection Committee (RSSC) on **December 16, 2019**.
8. Learning Resource Evaluators (LREs) who were trained previously by the Bureau of Learning Resources (BLR) in 2015 and 2018 need not to apply in the Division Screening of LREs but have to submit an updated Personal Data Sheet (Enclosure No. 2) to update the Division and Regional Records
9. Immediate dissemination and strict compliance to this memorandum is highly desired.

MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent

For the Schools Division Superintendent:


JULIET C. SANNAD, Ed
Chief Education Supervisor - CID
OIC - Office of the Schools Division Superintendent