

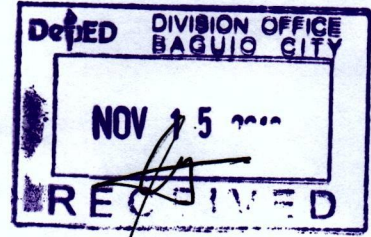


Republic of the Philippines
City Government of Baguio
HEALTH SERVICES OFFICE



November 13, 2019

MS. MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent
Department of Education
Baguio City



Dear Ms. Verano:

To further strengthen the implementation and decentralization of the Smoke-Free Baguio Ordinance 34 series of 2017, an **MPOWER and Deputation Training** will be conducted on **November 20-22 2019** at the **3rd Floor, Newtown Plaza Hotel, Navy Base, Baguio City** from **8:00AM to 5:00PM**.

In this regard, may we please invite (22) participants to attend the training that should meet the following criteria:

1. Resident of the barangay. Personnel of the school or PTA
2. Advocate of the Smoke-Free Program and willing to learn more on Tobacco Control Program Measures.
3. Currently not smoking
4. Have no connections with the tobacco industry
5. Willing to inspect, monitor and apprehend violators
6. Willing to prepare and submit monthly reports

Furthermore, may we request your representative to please bring 2x2 ID picture for Enforcer's ID.

Kindly confirm your attendance on or before November 15, 2019 to our Project Coordinator Diahreen Bugnay at 0919-5600-977 / 0995-217-9305. **Only participants who confirmed will be accommodated.**

Thank you very much and hoping for your participation to the said activity.

Very truly yours,

Rowena P. Galpo
ROWENA P. GALPO, MD, MPH
City Health Officer

To: All School Administrators, Principals & Teachers In-Charge
(Elementary & Secondary)
FOR YOUR INFORMATION & APPROPRIATE ACTION
Marie Carolyn B. Verano
MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent



May we request representatives from the following schools:

1. Baguio City National High School – 2 participants
2. Doña Aurora National High School – 2 participants
3. Fort Del Pilar BCNHS Annex – 2 participants
4. Guisad Valley National High School – 2 participants
5. Irisan National High School – 2 participants
6. Joaquin Smith National High School – 2 participants
7. Mil-an National High School – 2 participants
8. Pines City National High School – 2 participants
9. Quezon Hill National High School – 2 participants
10. Rizal National High School – 2 participants
11. Roxas National High School - 2 participants
12. San Vicente National High School – 2 participants
13. Sto. Tomas National High School – 2 participants
14. Magsaysay National High School – 2 participants
15. Pinget National High School – 2 participants
16. Pinsao National High School - 2 participants
17. Dominican Mirador National High School – 2 Participants
18. Magsaysay National High School – 2 Participants
19. Bakakeng Norte - 2 participants
20. Happy Hallow National High School – 2 participants
21. Lindawan National High School – 2 participants
22. Mil-an National High School – 2 participants



MPOWER AND DEPUTATION TRAINING

Batch 1 (November 18 to 20, 2019)

Batch 2 (November 20 to 22, 2019)

Newtown Plaza, Navy Road, Baguio City



Date	Activities	Person-In-Charge
Day 1		
8:00-8:30	Registration	SF Staff
8:30-9:00	Opening Program <ul style="list-style-type: none"> • Welcome Remarks • Training Objective • Levelling of Expectations 	SF Staff Dr. Rowena Galpo
	Gains and Pains in the Implementation of the Program	Coun. Joel Alangsab
9:00-10:00	Module 1: Overview of the FCTC and Monitor	Ms. Jasmin Lagahit <i>MMDA</i>
	Break	
10:15-12:00	Module 2: MPOWER Protect and Other TC Laws	Atty. Adrian Santos <i>MMDA</i>
12:00-1:00	Lunch	
1:00-3:00	Module 2: MPOWER Continuation <ul style="list-style-type: none"> • Offer 	Dr. Encarnita Limpin <i>ASH Philippines</i>
	Module 2: MPOWER Continuation <ul style="list-style-type: none"> • Warn and Enforce 	Mr. Cenon Alejandro Paje <i>ASH Philippines</i>
3:00-3:15	Break	
3:15-5:00	Module 2: MPOWER Continuation <ul style="list-style-type: none"> • Raise Tax 	Mr. Cenon Alejandro Paje <i>ASH Philippines</i>
Day 2		
8:00-8:30	Morning Activities <ul style="list-style-type: none"> • Recap and Prayer 	SF Staff
8:30-10:00	Module 3: Review of the City Ordinance Handling of Evidence	Atty. Hannah Calitong <i>OIC Assistant City Legal Officer</i> Atty. Jericho Gayya <i>Attorney IV</i>
10:00-10:15	Break	
10:15-12:00	Module 4: Enforcement (Proper apprehension of violators) Guidelines in Apprehension with effective communications	Mr. Daryll Longid <i>POSD</i>
12:00-1:00	Lunch	
1:00-3:00	Module 5: Permits and Licensing on Establishment for Cigarette Permit	Mr. Allan Abayao <i>Permits and Licensing</i>
3:00-3:15	Break	
3:15 to 5:00	Module 6: Payment of Fines and Payroll	Accounting/Treasurer
Day 03		
8:00-8:30	Morning Activities Recap and Prayer	SF Staff
8:30-10:00	Module 7: Integration of Smoking in the Sanitation Processes	Engr. Charles Caramé <i>Sanitation Division Officer</i>
10:00-10:15	Coffee Break	
10:15-12:00	Module 8: Implementing Guidelines <ul style="list-style-type: none"> • Designated Smoking Area • Compliance Monitoring • Recording and Reporting Tools • Process Flow 	Ms. Cecille C. Agpawa <i>Project Team Leader</i>
12:00-1:00	Action Planning for the Practicum	
1:00-3:00	Module VI: Recording and Reporting Forms	Diahreen Bugnay <i>Project Coordinator</i>
3:00-3:15	Break	
3:15-4:00	Module VII: Action Planning <ul style="list-style-type: none"> • Advocacy and Communication Plan • Compliance Monitoring Plan/Practicum 	Diahreen Bugnay and Catherine Cimatú
4:00-5:00	Closing Program	SF Staff