



Republic of the Philippines
 DEPARTMENT OF EDUCATION
 Cordillera Administrative Region
 DIVISION OF BAGUIO CITY
MANUEL L. QUEZON ELEMENTARY SCHOOL
 Upper Session Road Extension, Baguio City



REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60

Revised on: May 24, 2004

Standard Form Title: Request for Quotation

Supplier: _____
 Address: _____
 Telephone No. : _____
 e-Mail: _____
 Date received by the supplier: _____

Requesting Unit: Manuel L. Quezon Elem. School
 PR No.: 2020-01-001
 Quotation No.: 2020-01-001
 Date: DECEMBER 11, 2019
 ABC: PhP 294 000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by the representative not later than **December 18, 2019**

NICOMEDES D. TABELIN
 CHAIRMAN - BIDS AND AWARDS COMMITTEE

REQUIREMENTS:

- 1. Mayor's/ Business Permit
- 2. PhilGEPS registration number or certificate
- 3. Income/Business Tax Return
- 4. Omnibus Sworn Statement

Note:

- * Submit RFQ together with the requirements
- * All entries must be typewritten or legibly written
- * Indicate brand and model of item offered
- * Delivery period within _____ Calendar Days
- * Price validity shall be for a period 30 Calendar Days

POSTED IN PHILGEPS

Item No.	Quantity	Unit	ITEM DESCRIPTION	Unit Price	Total Amount
1	2	person	Security Guard Schedule: 6:00 AM - 6:00 PM (Monday to Sunday Including Holidays) Schedule: 6:00 PM - 6:00 AM (Monday to Sunday Including Holidays) with proper uniform and defense tools with security plan from January 2020 to December 2020		
Purpose: Procurement of Security Services of 2 Security Guards for Manuel L. Quezon Elementary School				TOTAL	

After having carefully read and accepted your general conditions, I/we quote you on the item at prices noted above.

 Signature over Printed Name

 TIN

 Date/Telephone Number

Canvassed by: _____