



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
 North Quezon District
RIZAL ELEMENTARY SCHOOL
 #01 Gibraltar Rd., Baguio City



REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: _____
 Address: _____
 Telephone No.: _____
 E-Mail: _____
 Date received by the Supplier: _____

Requesting Unit: **Rizal Elementary School**
 PR No.: **2019-12-001**
 Quotation No.: **2019-12-001**
 Date: **December 2, 2019**
 ABC: Php: **360,000.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than DECEMBER 10, 2019.


MARIA MAGDALENA C. BALAO
 BAC Chairman

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

POSTED IN **PHILGEPS**

Note:

- ✓ **Submit RFQ together with the requirements.**
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

| Item No. | Qty. | Unit | Item Description | Unit Price | Total Price |
|----------|------|------|--|--------------|-------------|
| 1 | 2 | Lot | Security Guards for School Schedule: 7:00 am to 7:00 pm Day Shift 7:00 pm to 7:00 pm Night Shift From Mondays to Sundays including Holidays | | |
| | | | ** Note: Security Guards must be in complete uniform while in duty. -with Flashlight -with baton (Cudgel)/Gun issued for Night Duty | TOTAL | |

Date of Event: January– December, 2020
 Purpose: For security purposes of the school.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: