



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
BAGUIO CENTRAL SCHOOL
 F. Yandoc Street, Baguio City




REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit: Baguio Central School
Address:	PR No.: 2019-12-00
Telephone No.:	Quotation No.: 2019-12-00
e-Mail:	Date: December 5, 2019
Date received by the Supplier:	ABC: PhP 336,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than December 15, 2019.


ALBERT LEE BAGUIWEN
 Chairman, Bids and Awards Committee

REQUIREMENTS:

- | | |
|--|-------------------------------|
| 1. Mayor's / Business permit | 3. Income/Business Tax Return |
| 2. PhilGEPS registration number or certificate | 4. Omnibus Sworn Statement |

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	2	person	Security Guards, day/night shift Schedule: Mondays to Sundays including special and legal holidays Contract Period: January 1, 2020 to December 31, 2020		
			Note: -Security guards must be in proper/complete uniform with defense tools while on duty -With security plan from January 1 to December 31, 2020		
Purpose: Procure of services of two (2) security guards for Baguio Central School					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Canvassed by:

 Signature over Printed Name

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 Date/Telephone No.