



Republic of the Philippines
 Department of Education
 Cordillera Administrative Region
 Division of Baguio City
 West Baguio Central District
ELPIDIO R. QUIRINO ELEMENTARY SCHOOL
 Purok 2, Irisan, Baguio City



REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
 Revised on: May 24, 2004
 Standard Form Title: Request for Quotation

Supplier: _____ Requesting Unit: Elpidio R. Quirino Elementary School
 Address: _____ PR No.: 2019-11-023
 Tel. No.: _____ Quotation No.: 2019-11-003
 e-Mail: _____ Date: November 28, 2019
 Date received by the Supplier: _____ ABC: PhP. 358,800.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **December 11, 2019**.

for **ORDEN V. CAYSO**
 BAC Chairman
EUMARQUEL B. CHAVEZ
 BAC Secretary

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	2	pax	Security Guard		
			Alternate Shifts 7:00AM - 7:00 PM, 7:00PM - 7:00 AM		
			From Monday - Sunday, including special and legal holidays		
			Note : Security guards must wear complete uniform		
			while on duty. With flashlights and first aid kit		
			- Submit security plan from January 2020 to		
			December 2020		
				TOTAL	

Purpose: For school security

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Signature over Printed Name

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 Date/Telephone No.

Canvassed by:
