



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
 Joaquin Smith National High School  
 Km. 4 Asin Road, Baguio City



**REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Telephone No.: \_\_\_\_\_  
 e-Mail: \_\_\_\_\_  
 Date received by the Supplier: \_\_\_\_\_

Requesting Unit: Joaquin Smith NHS  
 PR No.: 2020-01-001  
 Quotation No.: 2020-01-001  
 Date: December 16, 2019  
 ABC:Php 312000

Please quote your lowest price on the item/s listed, subject to the General Conditions below,  
 stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative  
 not later than December 23, 2019.

*Odessa R. Duping*  
**ODESSA R. DUPING**  
 Master Teacher I

JSNHS Bids and Awards Committee Chairman

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	2	Lot	Security Guard for Joaquin Smith National High School Schedule: 4:00PM - 7:00AM, alternate shifting; including legal and special holidays		
			** Security Guards must be: - in complete uniform while in duty - with baton(cudgel) -with a high standard security plan(submit a copy) - From January to December 31, 2020		
Total					

Purpose: Security of Joaquin Smith National High School

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 TIN

\_\_\_\_\_  
 Date/Telephone No.

Canvassed by:

*Emilton B. Mendoza*  
 \_\_\_\_\_  
 EMILTON B. MENDOZA