



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
 Division of Baguio City  
 West Central District  
**PACDAY QUINIO ELEMENTARY SCHOOL**  
 Km. 4, Asin Road, Baguio City



**REQUEST FOR QUOTATION**

Standard Form: SF-GOOF-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier: Requesting Unit: Pacday Quinio ES  
 Address: PR No.: 2019-07-007  
 Telephone: No.: Quotation No.: 2019-012-0012  
 Email: Date: December 5, 2019  
 Date Received by the Supplier: ABC: 167,400.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than 12/13/2019 @ 9:00 am

**JULIAN J. ALCABEDOS, JR.**  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

9. Mayor's/Business Permit
10. PhilGEPS registration number or certificate
11. Income/Business Tax Return
12. Omnibus Sworn Statement

- Note:**
- ✓ Submit RFQ together with requirements.
  - ✓ All entries must be type written or legibly written.
  - ✓ Indicate brand and model of item offered.
  - ✓ Delivery period within \_\_\_\_\_ Calendar Days
  - ✓ Price validity shall be for a period of 30 Calendar Days

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	pax	Security Guard, Night Shift Schedule: 6:00 pm to 6:00 am From Mondays to Sundays including Special and Legal holidays From <u>JANUARY 1, 2020 TO DECEMBER 2020</u> Note: Security Guard must be in proper/complete uniform with flashlight and defense tools while in duty With Security Plan		
				<b>TOTAL</b>	

**Purpose:** for the procurement of Security Services

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature Over Printed Name

TIN No.

Date/Telephone No.

Canvassed by:

**FLORENTINA VILLANUEVA**  
 Administrative Aide