

Republic of the Philippines **Department of Education** Cordillera Administrative Region **BAGUIO CENTRAL SCHOOL** F. Yandoc Street, Baguio City



REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60 Revised on: May 24, 2004

Standard Form Title: Request for Quotation

Supplier:

Address:

Telephone No.:

e-Mail:

Date received by the Supplier:

Requesting Unit: Baguio Central School

PR No.: 2019-01-003

Quotation No.: 2019-01-003 Date: January 20, 2020

ABC: PhP68,079.70

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than January 28, 2020.

BERT LEE BAGUIWEN

Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit

2. PhilGEPS registration number or certificate

- 3. Income/Business Tax Return
- 4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.

			a period of 30 Calendar Days. Item Description	Unit Price	Total Price
Item No.	Qty.	Unit	nem Description	Omernee	Total Trice
1	\1	load	Load , Globe, card, 300		
2	25	Ream	Bond Paper, 8.5 x 13, long, 80 gsm		
3	15	Ream	Bond Paper, 8.5 x 11, short, 80 gsm		
4	25	Ream	Bond Paper, 80 gsm, A4		E.
5	10	Book	Record Book, 300 pages		
6	6	pc.	Stamp Pad, Felt, bed dimension: 60 mm x 100 mm		
7	4	pc.	Staple Remover ,Plier type		
8			Tape Dispenser, Table top , for 24 mm width		
	3	pc.	tape		
9	6	cart	Ink Cart, Canon PG-810, Black		
10	7	pc.	Tape, Transparent, width: 2"		
11	2049	pc.	Bundy Card		
12	4	box	Bundy Card Ribbon		
13	10	box	Paper Clip, vinyl/plastic coat, 32 mm		
14	10	box	Paper Clip, vinyl/plastic coat, 48 mm		
15	10	pad	Note Pad, stick on, 76 mmx 76 mm		
16	2	pack	Folder , tagboard , Legal size		
17	3	pair	Scissors, pair		
18	25	Gal.	Zonrox Bleach		
19	15	Gal.	Muriatic Acid		
20	30	kl.	Detergent Soap, KI/Pouch		
21	40	pcs.	Toilet Deodorant Cake		
22	40	roll/pack	Trash Bag, Transparent, XXXL		

15	can	Floorwax, Red Dye		
10	can	Tru Coat		
15	pack	Toilet Tissue Paper, 2-plys sheets		
12	bottle	Dishwashing Liquid	Tipo e	
10	bottle	Pledge, Furniture Cleaner		
10	pair	Rubber Gloves, Pair, medium		
6	pc.	Broom Stick		
12	рс	Toilet Brush		
12	pc.	Toilet Plunger		
6	pc.	Brush with long handle		
2	unit	External Hard Drive, 1TB		
	2		TOTAL	
	10 15 12 10 10 6 12 12 12 6	10 can 15 pack 12 bottle 10 bottle 10 pair 6 pc. 12 pc 12 pc 12 pc. 6 pc.	10 can Tru Coat 15 pack Toilet Tissue Paper, 2-plys sheets 12 bottle Dishwashing Liquid 10 bottle Pledge, Furniture Cleaner 10 pair Rubber Gloves, Pair, medium 6 pc. Broom Stick 12 pc Toilet Brush 12 pc. Toilet Plunger 6 pc. Brush with long handle	10 can Tru Coat 15 pack Toilet Tissue Paper, 2-plys sheets 12 bottle Dishwashing Liquid 10 bottle Pledge, Furniture Cleaner 10 pair Rubber Gloves, Pair, medium 6 pc. Broom Stick 12 pc Toilet Brush 12 pc. Toilet Plunger 6 pc. Brush with long handle 2 unit External Hard Drive, 1TB

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name					
Tin					
Date/Telephone No.					