
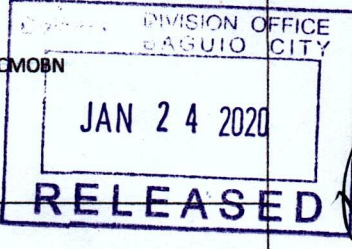

	Republic of the Philippines Department of the Education Cordillera Administrative Region Schools Division of Baguio City #82 Military Cut- off Baguio City		Document Code: -SGOD-SOCMOBN Revision: 00 Effectivity date: 02-20-2019	
	DIVISION MEMORANDUM No. <u>50</u> s. 2020		Name of Office: SDO – BAGUIO CITY	

SUBMISSION OF 2020 BRIGADA ESKWELA SCHOOL FORM 1 AND FORM 2

To: Public School District Supervisory (PSDS)
 Public elementary and secondary school heads
 Brigada Eskwela coordinators
 All others concerned

1. The Brigada Eskwela is an annual program of the Department of Education. The preparation for its successful implementation should start as early as January. with the theme ***“Pagpapanatili ng bayanihan tungo sa Kalidad na Edukasyon para sa Kabataan.”***
2. In this regard school heads are advised to organize the Brigada Eskwela steering Committee with the following Committees;
 - Advocacy and marketing committee
 - Resource mobilization committee
 - Program implementation Committee
 - Administration and Finance Committee; and
 - Documentation Committee
3. In addition, School Brigada Eskwela Coordinators must accomplish and submit Forms 1 and 2 to **AMIL FLAMIANO** on or before February 24,2020 through email at **flamianoamil@gmail.com** . Attached are templates to be accomplished;
4. Immediate dissemination of this Memorandum is desired.


MARIE CAROLYN B. VERANO CESO VI
 Schools Division Superintendent



BE Form 02 Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
(Name of School)
(School Address)
School Year _____

BRIGADA ESKWELA **SCHOOL WORK PLAN**

Instruction: List down all the specific activities that you will be undertaking in relation to the conduct of Brigada Eskwela in your school and fill in the required information. Add another sheet if needed. Once completed, submit a copy to the adopt-A-School Program coordinator or Brigada Eskwela coordinator of your division on or before March 12, 2020.

KRA	Activities	Timeline	Person's Responsible	Materials Needed	Budget
1. Advocacy and Marketing					
2. Resource Mobilization					
3. Implementation					
4. Monitoring and Evaluation					
5. Reporting					

Prepared by:

Noted by:

Signature over Printed name

Date Prepared

Public District Schools Supervisor



Republic of the Philippines
 Department of Education
 CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY
 (Name of School)
 (School Address)
 School Year _____

BRIGADA ESKWELA

PHYSICAL FACILITIES AND MAINTENANCE NEEDS ASSESSMENT FORM

FACILITIES	CONDITION (Check One)		Remarks	Nature of improvement Needed (e.g. repair, repainting, replacement, etc)	Material Resources Needed (Indicate kind and quality)	Manpower Needed (Indicate quantity and nature of labor services needed for each to know target the no. and type of volunteers)
	Satisfactory	Unsatisfactory	If Unsatisfactory, describe the problem			
1) Roofs/Gutters a. Specify Location, ex. Main Bldg		x				
2) Ceilings a. Specify Location, ex. Grade 1 room		x				
3) Walls a. Specify, ex. Grade 1 room						
4) Blackboards a. Specify, ex. Grade 1 room						
5) Chairs/desks/tables						
6) Water facilities/ a) Drainage System						
7) Signage						
8) School garden						
9) Lighting						
10) Windows						
11) Doors						
12) Comfort Rooms						
13) School Grounds						
14) School Canteen						
15) School Fence						
16) Electricity						

17) Alternative gate						
18) Reference Materials						
19) Laboratory						
20) School Clinic						
21) Others: (special project)						

Instruction: Conduct an ocular inspection of the school physical listed below. Then provide the needed information to facilitate the improvement to be done on these identified facilities. (If needed you may use separate forms for each classroom or school facility).

Prepared by:

Noted:

School Physical Facilities Coordinator

Date of Inspection

School Head