



Republic of the Philippines
COMMISSION ON AUDIT

Cordillera Administrative Region
 La Trinidad, Benguet

DEPT. DIVISION OFFICE
 BAGUIO CITY
FEB 11 2020
RECEIVED

ANNOUNCEMENT

FOR : ALL HEADS OF LOCAL GOVERNMENT AGENCIES, CORPORATE GOVERNMENT AGENCIES, NATIONAL GOVERNMENT AGENCIES AND STATE UNIVERSITIES AND COLLEGES, CORDILLERA ADMINISTRATIVE REGION

FROM : Atty. EDEN T. RAFANAN
 Regional Director

SUBJECT : CY 2020 COA CAR TRAINING/SEMINARS FOR AGENCY PERSONNEL

DATE : February 04, 2020

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The Commission on Audit, an accredited CPD provider for Accountancy, is pleased to invite you and your personnel to the trainings/seminars for Agency Personnel for CY 2020, as follows:

DURATION	COURSE/SEMINAR	TARGET PARTICIPANTS	SEMINAR FEE
August 25-27, 2020	Barangay Financial Management (BFM)	Barangay officials/personnel involved in the processing of claims, disbursements including certifying and approving officers	₱ 6,000.00
September 22-25, 2020	Laws and Rules on Government Expenditures (LARGE)	Personnel involved in the processing of claims, disbursements including certifying and approving officers	₱ 8,000.00
October 21-23, 2020	Cash Management and Control System	Cashiers, regular and special Collecting/Disbursing Officers	₱ 6,000.00
November 17-20, 2020	Property and Supply Management System	Property Supply Officers, Property Custodians, Storekeeper and other personnel involved in managing the agency's office supplies and properties	₱ 8,000.00

If interested, kindly fill-out the attached Confirmation Slip form to confirm your participants' attendance and e-mail to carcoa2014@gmail.com or fax to telephone numbers 074-422-0827/2370 as early as possible but not later than one month before the scheduled seminar.

Seminar fee shall be collected from each participant to defray the necessary expenses for food (one lunch and two snacks per day), hall rental, training kits and supplies, honoraria of training management team, and other training related expenses. Payment may be made in cash or in check in the name of COA-CAR.



The venue shall be announced when we confirm your participation, which will be on a first-come first-serve basis. The training fee of a participant whose attendance had already been confirmed, but fails to attend, shall still be billed due to the limitation of the required number of participants and the prior reservation of the venue and catering services. Walk-in participants are not allowed but alternate participant/s in lieu of the confirmed participant/s will be accepted.

For further inquiries, you may call the office at 074-620-5564 or email us at carcoa2014@gmail.com.

Thank you.


ATFS
ETR/HLC/ETT/orp



	<p>Republic of the Philippines Department of Education Cordillera Administrative Region Wangal, La Trinidad, Benguet</p>	
		February 10, 2020
	ADVISORY	
TO:	All Regional Office Functional Division Chiefs Schools Division Superintendent All SDOs All Others Concerned	
	For the information and dissemination.	
HRDD/JPA/rca		MAY B. ECLAR, PhD., CESO V Regional Director
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Email Address: CommissionOnAuditCAR@gmail.com Tel Nos. 074-422-2370 Fax Nos. 074-422-0827

To: All School Administrators, Principals & Teachers In-Charge
(Elementary & Secondary)
FOR YOUR INFORMATION & APPROPRIATE ACTION


MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent

CONFIRMATION SLIP

(Course Title)

We are confirming the attendance of the following to the above-named course:

Name			Position	Course Schedule	Contact Number/ Email Add
First	MI	Last			
Head of Office/Agency <hr style="width: 20%; margin: 0 auto;"/>					
Office/Agency:					Tel. Nos
Office Address:					Fax Nos.
Email Address:					

(Note: In nominating participants to this training/seminar, you are directed to adhere to the principle of providing equal opportunity for all deserving personnel. Discrimination on account of gender identity, sexual orientation, disabilities, religion, and/or group membership should not be exercised.)

[Type the company name]