
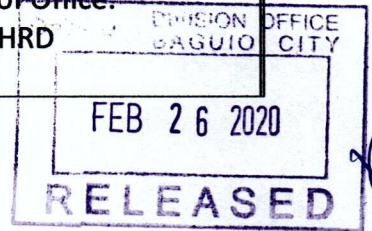
	GENERAL QUALITY FORM		Document Code: Revision: 00 Effectivity date: 8-20-18
	MEMORANDUM		Name of Office: SGOD-HRD

Office of the Superintendent
Division Memorandum Number 134 s. 2020



CONDUCT OF BASIC MONITORING AND EVALUATION TRAINING COURSE FOR DEPED-PERSONNEL

TO: Division Chiefs
All Concerned

1. SDO- Baguio through the SGOD- HRDS in coordination with the Development Academy of the Philippines (DAP) will be having a training course on Basic Monitoring and Evaluation on **March 2-4, 2020** at DAP Function Hall, Tagaytay City.
2. The course aims to equip participants with necessary skills and knowledge on monitoring and evaluation (M&E) of programs and projects, and enable them to perform assessment of programs and project using various tools.
3. Lodging, meals and snacks, training package fee, transportation and other incidental expenses are charged to HRTD funds, subject to the usual auditing rules and regulations. The first meal to be served will be Dinner of Day 0 (March 1) and the last meal will be lunch of Day 3 (March 4). Check in time of participants will be 2 PM of March 1 and Check out time will be 12:00 noon of March 4.
4. Participants are advised to bring any monitoring tool used in their own area of work and at least 1 laptop per group for the Day 3- Workshop.
5. Please refer to attached enclosure for the list of participants and other instructions.
6. Immediate dissemination and compliance to this memorandum is desired.

MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent

**PARTICIPANTS AND ROOM ASSIGNMENTS
BASIC MONITORING EVALUATION TRAINING**

UNIT 1

1. SDS MARIE CAROLYN VERANO
2. ASDS SORAYA T. FACULO
3. BELEN TOMIN

UNIT 2

1. JOVELYN BALANTIN
2. SHARON CASTILLO
3. JOCELYN COLDEG
4. ELAINE CABUAG
5. RUFINA DELA CRUZ

UNIT 3

1. LOURDES LOMAS-E
2. BRENDA AWINGAN
3. JULIET PIOK
4. LOIDA MANGANGEY
5. LILIBETH DECSI
6. NORA DALAPNAS

UNIT 4

1. NIEVES EBANIO
2. ARIAN BANGSE-IL
3. LETICIA HIDALGO
4. MARILYN API-IT
5. CYNTHIA CADAWAN

UNIT 5

1. AMIL FLAMIANO
2. VICTOR FERNANDEZ
3. FERNANDO ELEPONGA
4. SANTIAGO BUGTONG
5. JIMMY SANTOS
6. ROY ANANAYO

UNIT 6

1. SAMUEL BAB-ANGA
2. CHRISTOPHER OLIVA
3. CLEMENT RASUL (SPEAKER)
4. HARRIS DIZON
5. JOSEF OLIVEROS
6. PAUL LOMAS-E

UNIT 7

1. JENNIFER POLIDO
2. AIRAH NARON
3. ELEONOR GRACE BAUTISTA
4. ASUNCION SAGUID

TRANSPORTATION

VAN 1	VAN 2	VAN 3
JOVELYN BALANTIN SHARON CASTILLO JOCELYN COLDEG ASUNCION SAGUID ELAINE CABUAG AIRAH NARON BRENDA AWINGAN LOIDA MANGANGEY NIEVES EBANIO JENNIFER POLIDO ELEONOR GRACE BAUTISTA	SDS CAROLYN VERANO ASDS SORAYA FACULO LETICIA HIDALGO PAUL LOMAS-E LILIBETH DECSI MARILYN API-IT FERNANDO ELEPONGA SANTIAGO BUGTONG JIMMY SANTOS BELEN TOMIN CYNTHIA CADAWAN	SAMUEL BAB-ANGA CHRISTOPHER OLIVA HARRIS DIZON JOSEF OLIVEROS AMIL FLAMIANO LOURDES LOMAS-E NORA DALAPNAS ROY ANANAYO RUFINA DELA CRUZ ARIAN BANGSE-IL VICTOR FERNANDEZ JULIET PIOK

OTHER INSTRUCTIONS:

Meeting place- Division Office

Time- 7:00 A.M. to 7:30 AM, March 1 (Sunday)

Travel time: 7:30 AM sharp

What to bring: (laptop per group, swimming attire)