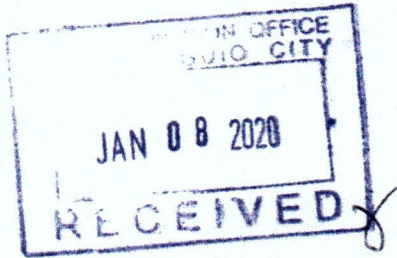


Erlinda Educational Enterprises
04 Lower Pinget, Baguio City
Tel. No. (074) 244-4202



January 8, 2020

MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent
Department of Education
82 Military Cutoff Rd, Baguio City

I, Mr. Gresalje R. Saldo and company, I am Field Sales Supervisor of Erlinda Educational Enterprises, asking permission to your good office to visit the different Elementary and Secondary school in your division to introduce my limestone mosaic arts.

This art can be used by the students for their ART and MAPEH subject for public and private school, this can help the students to earn money once their project will be finished and be sold. Rest assured that the student will acquire brilliant knowledge with these informative materials and to motivate the working habit of the student.


I promise that I will not disturb the classes of the students and I will obey the instruction of the schools head both Elementary and Secondary school.

Hoping your kind consideration to my request and May God Bless You always.


Respectfully yours,

Gresalje R. Saldo
Field Sales Supervisor
09363142848

Isheer Codley



Republic of the Philippines
DEPARTMENT OF EDUCATION
CORDILLERA ADMINISTRATIVE REGION
DIVISION OF BAGUIO CITY
#82 Military Cut-off Road, Baguio City, 2600

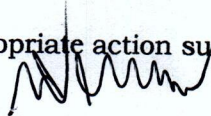


ADVISORY

February 18, 2020

**TO: ALL SCHOOL HEADS (PUBLIC & PRIVATE)
ALL OTHERS CONCERNED**

For information and appropriate action subject to existing guidelines.



MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent

Republic of the Philippines

City of Baguio

PERMIT TO ENGAGE IN BUSINESS



SANITATION STANDARD RATING

SATISFACTORY

TRANSACTION TYPE

RENEWAL

BUSINESS PERMIT NO

8-8-47742-129536

2020

NAME OF TAXPAYER

ERLINDA S. ESPENILLA

BUSINESS TRADENAME

ERLINDA EDUCATIONAL ENTERPRISES

BUSINESS ADDRESS

NO. 04 PUROK 1, PINGET

LINE(S) OF BUSINESS
DISTRIBUTOR OF BOOKS

--- END ---

DATE ISSUED

1/8/2020

EXPIRY DATE

12/31/2020

ALEX B. CABARRUBIAS
City Treasurer

HON. BENJAMIN P. MAGALONG
City Mayor

ASSESSMENT DETAILS #261771

| | |
|---------------------|-----------------|
| BUSINESS TAX | 2,808.00 |
| MAYOR'S PERMIT | 275.00 |
| STORAGE FEE | 0.00 |
| DEL. TRUCKS/VAN FEE | 0.00 |
| SANITARY BUSS. FEE | 100.00 |
| TC/CF | 150.00 |
| CEPMO CERT. FEE | 100.00 |
| FIRE INSP. FEE | 500.00 |
| SANITARY INSP. FEE | 125.00 |
| SEWERAGE FEE | 0.00 |
| BUSINESS PLATE | 0.00 |
| GARBAGE FEE | 600.00 |
| BACK TAXES | 0.00 |
| TOTAL | 4,658.00 |

PAYMENT DETAILS

| | |
|------------------|-----------|
| MODE OF PAYMENT | QUARTERLY |
| AMOUNT PAID | 2,492.00 |
| OFFICIAL RECEIPT | 4484759 |
| CTC - 11434026 | 126.00 |
| DATE PAID | 1/7/2020 |

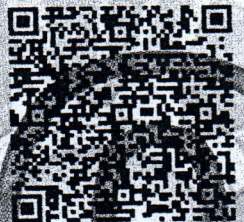
CONDITION FOR THE VALIDITY OF THIS PERMIT

1. This permit is not valid if not signed by the City Treasurer and the City Mayor.
2. This permit must be displayed in a conspicuous place within the business establishment.
3. This permit is not valid if there is/are any alteration/s, addition/s or erasure/s or the tax, fees/charges are not paid, as required under the existing ordinance.
4. This permit is subject to the compliance by the permittee with all existing laws, ordinances, rules, and regulations on the business, trade, or calling granted to the permittee.
5. Permittee shall notify the Office of the City Treasurer not later than the date of retirement and surrender this permit to Licensing Division of the City Mayor's Office in writing and all previous permits issued to him/her upon discontinuance or retirement fr
6. THIS PERMIT IS NON-TRANSFERABLE

OTHER PERMIT CONDITION(S)

NONE

VERIFIED 2020



L. SALAYAO

REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG NANALAPI
KAWANIHAN NG BAGUIO CITY
REVENUE DIVISION NO. 002
REVENUE DISTRICT NO. 008

BIR Form No. 2303

Revised July 1997

ARC000965002
OCN

CERTIFICATE OF REGISTRATION BUSINESS REGISTRATION

DATE: AUG 11, 2016

| | | | | | |
|--------------------------|--|-----------------------------|---|-------------------|------------|
| TIN | 932-655-820-000 | NAME | ESPENILLA, ERLINDA SALUDAES | REGISTRATION DATE | 09/08/2014 |
| REGISTERED ADDRESS | 04 PUROK 1 LOWER PINGET BAGUIO CITY 2600 | | | | |
| REGISTERED ACTIVITY(IES) | | | | | |
| TAX TYPE | | | | | |
| INCOME TAX | | PERCENTAGE TAX - MONTHLY | | | |
| REGISTRATION FEE | | | | | |
| TRADE NAME | ERLINDA EDUCATIONAL ENTERPRISE | LINE OF BUSINESS / INDUSTRY | 5235 RETAIL OF BOOKS, OFFICE/SCHOOL SUPPLIES, NEWSPAPERS, MGZNS | | |

- Renewal of Annual Registration is due on or before January 31, using BIR Form 0605
- Filing of required tax returns to conform with the above registered tax types on due dates whether with or without operation to avoid penalties and generation of open cases
- Non-VAT Taxpayer Form 2551M due every 20th day of the following month
- VAT Taxpayer Form 2550M due every 20th day of the ff. month; Form 2550Q - due every 25th day of the close of the qtr
- Monthly Withholding Tax Return on Compensation & Expanded - BIR Form 1601C & 1601E (MAP attached) - due every 10th of the following month
- Annual Information Return of Income Taxes Withheld (Compensation) - BIR Form 1604CF - due on or before January 31 of the following year
- Annual Information Return of Creditable Taxes Withheld (Expanded) - BIR Form 1604E - due on or before March 01 of the following year
- Annual Income Tax Return 1701 (individual) & 1702 (Corporation/Partnership) - due on or before April 15
- Quarterly Income Tax Return (Individual) - BIR Form 1701Q - 1st Qtr - April 15; 2nd Qtr - August 15; 3rd Qtr - Nov. 15

Renewal of Books of Accounts is due on December 1 to the last working day of December
Immediately inform this District Office in case of Transfer/Update/Cessation of Closure of business operation by filing BIR Form 1905 to avoid generation of stop filer/open cases

DTI CERT. 03328543
DATED: 09-09-2014



I HEREBY CERTIFY THAT THE ABOVE NAMED PERSON IS REGISTERED AS INDICATED ABOVE, UNDER THE PROVISIONS OF THE NATIONAL INTERNAL REVENUE CODE, AS AMENDED.

ROSALINA F. LEGASPI ATTY. WRENOLPH D. PANGANIBAN
REVENUE DISTRICT OFFICER (signature over printed name)
Asst. Revenue District Officer
8/11/2016

THIS CERTIFICATE MUST BE EXHIBITED CONSPICUOUSLY IN THE PLACE OF BUSINESS

CITY TREASURY OFFICE

City Government of Baguio

CTO FORM No. 1-A (ASSESSMENT FORM)

B.Y. 2020

TAXPAYER **B.I.D. # 129536** **RENEWAL** **#261771**

ESPENILLA, ERLINDA S.

BUSINESS PERMIT NO.

8-8-47742-129536

TRADENAME

ERLINDA EDUCATIONAL ENTERPRISES

BUSINESS ADDRESS

NO. 04 PUROK 1, PINGET

RESIDENTIAL ADDRESS

NO. 04 PUROK 1 , PINGET BAGUIO CITY

LINE(S) OF BUSINESS

| CODE | DESCRIPTION | CAPITAL | GROSS |
|--------|----------------------|------------|------------|
| 100637 | DISTRIBUTOR OF BOOKS | 100,000.00 | 121,000.00 |

MODE OF PAYMENT

| QUARTERLY | AMOUNT | SEMESTER | AMOUNT | DUE DATE |
|-----------|----------|----------|----------|------------|
| 1ST | 2,552.00 | 1ST | 3,254.00 | 01/20/2020 |
| 2ND | 702.00 | | | 04/20/2020 |
| 3RD | 702.00 | 2ND | 1,404.00 | 07/20/2020 |
| 4TH | 702.00 | | | 10/20/2020 |

TAXES

| | |
|---------------------|----------|
| BUSINESS TAX | 2,808.00 |
| TAX ON DEL. VEHICLE | 0.00 |

DELINQUENCIES

| | |
|-----------|------|
| PENALTIES | 0.00 |
| BACKTAXES | 0.00 |

REGULATORY FEES

| | |
|--------------------|--------|
| MAYOR'S PERMIT | 275.00 |
| STORAGE FEE | 0.00 |
| SANITARY INSP. FEE | 125.00 |
| TC/CF FEE | 150.00 |
| CEPMO CERT. FEE | 100.00 |

OTHER FEES

| | |
|--------------------|--------|
| SANITARY BUSS. FEE | 100.00 |
| SEWERAGE FEE | 0.00 |
| GARBAGE FEE | 600.00 |
| WGTS./ MEASURES | 0.00 |

FIRE CODE FEES

SUBTOTAL

CEDULA

GRAND TOTAL

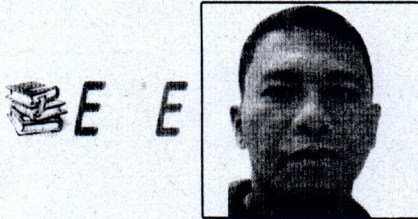
500.00
4,658.00
126.00
4,784.00

System Generated Assessment. Signature is not required

NOTA BENE : THIS ASSESSMENT IS WITHOUT PREJUDICE TO THE PROVISION OF SECTION 46 OF ORDINANCE NO. 2000-001. THIS ASSESSMENT SHALL BECOME FINAL AND CAN NO LONGER BE CONTESTED AFTER THE LAPSE OF 30 DAYS FROM RECEIPT HEREOF.

ERLINDA EDUCATIONAL ENTERPRISE

BRANCH OFFICE:
04 Lower Pinget, Baguio City



GRESALJE R. SALDO

FIELD SALES SUPERVISOR

SIGNATURE

| | |
|---|--|
| SSS | 3344235431 |
| TIN | 924715410 |
| CONTACT# | 09302908859 |
| Address: | Lower Pinget, Baguio City |
| <i>in case of emergency, please notify: Name / Address / Tel.#:</i> | ERLINDA ESPENILLA #04 Lower Pinget, Baguio City |

**THIS IS TO CERTIFY THAT THE PERSON
WHOSE PICTURE AND SIGNATURE APPEAR
HEREON IS A BONIFIED EMPLOYEE OF
ERLINDA EDUCATIONAL ENTERPRISES**

E. Espenilla
ERLINDA ESPENILLA
General Manager