REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier:
Address:
Telephone No.:
e-Mail:
Date received by the Supplier:

Requesting Unit:
PR No.: 2020-01 -022
Quotation No.: 2020-01-022
Date: January 29, 2020
ABC: 16,700.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than _____.

JULIET C. SANNAD
Chief- Curriculum Implementation Division
Chairman, Bids and Awards Committee

REQUIREMENTS:
1. Mayor's / Business permit
2. PhilGEPS registration number or certificate

Note:
✓ Submit RFQ together with the requirements.
✓ All entries must be typewritten or legibly written.
✓ Indicate brand and model of item offered.
✓ Delivery period within _____ Calendar Days.
✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	pcs	**Heavy Duty Laminating Machine (A3 Laminator)** - Operate simply with Buzzer and LED indicator - Maximum Binding Length: 300mm - Working Temperature: 140+10 degrees - Power Supply: 220V - 7 Days Warranty Period		
2	2	pcs	**Single Function Printer** - Compatible with Canon PG-810 (Black cartridge) and Canon PG-11 (Color cartridge) - Can print A4, Letter, Legal		
3	2	pcs	**Roll Laminating Film 9"x50m 250mic (Clear)** Thickness: 250 microns Width: 9 inches (23cm approx.) Length: 5,000cm (50 meters) Strong, versatile and lightweight and ideal for use with all types of print, low melt adhesive coating inside. Good resistance to scuff, scratch and tear . Gloss finish. ******************		
				TOTAL	

Date of Activity:
Purpose: For CARAA 2020 Production of Working Committee IDs and Printing of Reports.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

_____
Signature over Printed Name

_____
Tin

_____

Date/Telephone No.

Canvassed by: