



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**MIL-AN NATIONAL HIGH SCHOOL**  
Loakan Proper, Baguio City



## REQUEST FOR QUOTATION -JHS

Standard Form No.:SF-GOOD-60  
Revised on: May 24, 2004  
Standard Form Title: Request for Quotation (RFQ)

Supplier:  
Address:  
Telephone No.:  
e-Mail:  
Date received by the Supplier:

Requesting Unit: **Mil-an NHS**  
PR No.: **2020-01-001**  
Quotation No.: **2020-01-003**  
Date: **01/10/2020**  
ABC: **PHP 152,320.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than January 20, 2020.

  
**ESTELITA F. VALDEZ**

Bids and Awards Committee-Chairperson

### REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

POSTED IN **PHILGEPS**

### Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

Item No.	Quantity	Unit	Item Description	Unit Price	Total Price
<b>OFFICE SUPPLIES</b>					
1	200	Ream	Paper, Multi-purpose, legal, 70 gsm		
2	10	Ream	Paper, Multi-purpose, A4, 70 gsm		
3	20	Box	Thumb tacks		
4	20	Roll	Masking Tape, 1 inch		
5	50	Roll	Double sided tape, 1 inch		
6	10	Box	Push pin		
7	3	Pack	Folder, fancy, long		
8	60	Piece	Ink, refill, gel pen, 0.5, black		
9	30	Bottle	Ink, refill, white board marker, black		



10	40	Pack	Certificate paper, A4, cream		
11	1	Ream	Film, laminating		
12	100	Piece	CD re-writable		
13	57	Piece	Flash drive, 32 gb		
14	1	Set	Battery, rechargeable, AA, Ni-HM, with charger		
			<b>JANITORIAL SUPPLIES</b>		
1	30	Piece	Deodorant, toilet cake, medium size, assorted scent		
2	5	Gallon	Muriatic acid		
3	5	Gallon	Zonrox		
4	30	Piece	Broom, soft, tambo		
5	30	Piece	Broom, stick, tingting		
6	20	Roll	Trash bag, transparent, XXL		
7	30	Roll	Trash bag, transparent, medium		
8	6	Piece	Gloves, silicon, heavy duty, various sizes		
9	4	Piece	Scrubbing pad		
10	26	Can	Floor wax, paste, red, big		
11	4	Set	Mop, squeezed type		
12	4	Set	Mop head, squeezed type		
			<b>SPORT MATERIALS</b>		
1	1	Piece	Sipak takraw, Net		
2	2	Piece	Sipak takraw, Ball		
3	8	Set	Chess board		
4	1	Set	Dart board		
5	10	Set	Games of the general		
			<b>OTHERS</b>		
1	3	Unit	Printer, 3-in-1, multi-functional, inkjet		
			<b>*** Nothing Follows***</b>		
<b>Purpose: For School supplies and operation</b>					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by: \_\_\_\_\_

/eac