Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
MANUEL L. QUEZON ELEMENTARY SCHOOL
Upper Session Road Extension, Baguio City

REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60

Revised on: May 24, 2004

Standard Form Title: Request for Quotation

Supplier: _____

Address: _____

Telephone No. : _____

e-Mail: _____

Date received by the supplier:_____

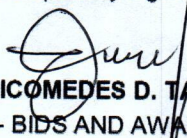Requesting Unit: Manuel L. Quezon Elem. School

PR No.: 2020-03-006

Quotation No.: _____

Date: MARCH 11, 2020

ABC: PhP 63,265.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by the representative not later than MARCH 19, 2020

NICOMEDES D. TABELIN
CHAIRMAN - BIDS AND AWARDS COMMITTEE

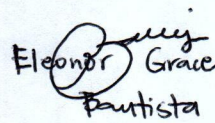**REQUIREMENTS:**

1. Mayor's/ Business Permit

2. PhilGEPS registration number or certificate

3. Income/Business Tax Return

4. Omnibus Sworn Statement

Eleonor Grace Bautista

Note:

* Submit RFQ together with the requirements

* All entries must be typewritten or legibly written

* Indicate brand and model of item offered

* Delivery period within _____ Calendar Days

* Price validity shall be for a period 30 Calendar Days

POSTED IN PHILGEPS

Item No.	Quantity	Unit	ITEM DESCRIPTION	Unit Price	Total Amount
1	209	pc	Medals for Graduation and Recognition (6 cm)		
2	35	pc	Medals for Graduation and Recognition (5 cm)		
3	125	set	Graduation Package (Souvenir Program, Diploma Printing, button pin for teachers and graduates, tarpaulin printing for graduation, Kindergarten Completion and Recognition, Free 2 sets of Pictures of Grade 6 graduates - receiving and class picture, rtibbon for parents and loyalty awardees, ribbon for Kindergarten Completers)		
Purpose: For Kindergarten Completion Program, Grade 1 to 5 Recognition Program, and Grade 6 Graduation Exercises				**TOTAL**	

After having carefully read and accepted your general conditions, I/we quote you on the

item at prices noted above.

_____
Signature over Printed Name

_____
TIN

_____
Date/Telephone Number

Canvassed by: