




## REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:	Requesting Unit: Quezon Hill Elem. School
Address:	PR No.: 2020-003-000
Telephone No.:	Quotation No.: 2020-03-000
e-Mail:	Date: March 6, 2020
Date received by the Supplier:	ABC: 97,633.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than March 16, 2020.

  
**TERCIMA VALLE**  
 BAC Chairman

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within 10 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	pcs	260	<b>SIMPLIFIED SOUVENIR PROGRAM</b> , 12" X 18"-folded, Cover-colored, <b>kk 189</b> , inside pages black printing, book 70, 52 to 60 pages		
2	pcs	265	Ribbons for parents, awardees, faculty (Grade 6)		
3	pcs	205	PLASTIC ENVELOPE FOR Diploma		
4	pcs	201	Personalized Graduation Button Pins (Grade 6)		
5	pcs	2	Lei (guests)		
6	pcs	310	Medals ( 5 CM) for Honor Pupils (Grade 1-6)		
7	pcs	20	Medals ( 6 CM) for Honor Pupils (Grade 1-6)		
8	pc	1	Tarpaulin, 6 x 10 ft-Full Color Printing		
9	ream	20	Parchment paper-A4 for awardees, K-6		
				<b>TOTAL</b>	
Purpose: For moving up and recognition program					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

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 Tin

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 Date/Telephone No.