

BAGUIO CITY SCHOOL TEACHERS AND EMPLOYEES

Multi-Purpose Cooperative

Upper Session Road, 2600 Baguio City

Tel. Nos. 444-93-95

CDA Registration No. CEO – 628

BCSTEMP COOPERATIVE ELECTION RULES AND GUIDELINES

The following Rules and Guidelines shall govern the BCSTEMP Election of Board of Directors and Members of the different committees which will be held on **March 13, 2020** at BCHS at 12 in the afternoon during the COOP General Assembly.

1. Position to be filled up:

Three (3) members of the Board of Directors, one (1) Audit committee member, one (1) Election committee member

2. Term of office: The Board of Directors, audit and election committee members shall hold office for a term of two years or until their successors shall have been elected and qualified.

3. Qualifications: (Sections 3 and 4, Art. 4 of the Cooperation and By Laws)

Candidates for board of directors should suffice all the requirements so as to qualify as Board of Directors, but for Audit and Election Committees, requirement e is laid off. No member shall be elected or to continue as such member of the Board of Directors unless he is a member entitled to vote and has the following qualifications.

- a. Should be at least five (5) years as member of the BCSTEMPC;
- b. Has met the minimum share capital of Php 20,000.00 for board member and Php 10,000.00 for the committee member.
- c. Has continuously patronized the cooperative services
- d. Must be a member in good standing;
- e. Should have attended at least one (1) of the required training as coop member pursuant to R. A. 9520;
- f. Completed the required education and training as may be provided by law, rules and regulations and policy approved by the general assembly. (for committee member)

Disqualifications of a Candidate:

(Sections 4. Any member who is under any of the following circumstances shall be disqualified to be elected as a member of the Board of Directors or any committee, or to continue as such:

- a. Had served for the third time as board and/or committee member;
- b. Has conflicting interests with the business of the cooperative;
- c. Had been absent for three (3) consecutive board meeting without being excused;
- d. Being full-time employees of the cooperative;
- e. Had been convicted of any crime involving moral turpitude, gross negligence, or misconduct in the performance of his/her duty;
- f. Had been convicted of administrative and/or civil criminal suits involving financial and/or property accountability,
- g. Holding any elective position in the government, and;
- h. Violated any of the election rules

4. Filing of Certificate of Candidacy and Deadline:

Qualified candidate shall file his/her certificate of candidacy starting **March 9, 2020** to the members of the Election Committee at the main BCSTEMPC office located at Upper Session Road, Baguio City and ends on **March 10, 2020** at 5 in the afternoon. (COC's are available at the said office).

5. Campaign Period and Conduct of Campaign: (NO CAMPAIGN PARAPHERNALIA)

Campaign period starts on **March 11, 2020** and ends at 5 pm a day before the general assembly (**March 12, 2020**). Campaigning after the stipulated dates of campaign of any manner is a ground for disqualification.

6. Procedure or Manner of Voting:

Each Coop member will verify his name and after which, affix his/her signature beside his/her name then receive the ballot from the Board of Election Teller.
Upon receipt of the ballot, fill it up then fold then drop in the designated drop boxes.

7. Polling Precincts and Board of Election Tellers (BET)

Polling precincts will be located at back part of the BCHS. **The election time is from 12 noon to 2 pm only.** Four (4) polling precincts shall be utilized for the election and three (3) BET will be assigned per precinct.

8. Appreciation of Ballots

- a. Cast ballots shall be considered valid and be counted provided there are no markings to identify the voter.
- b. Repeated names of candidates in different positions where he/she is not a candidate shall not be counted in favour of him/her.

9. Canvassing of Votes and Proclamation of winning Candidates:

After counting of votes per precinct, the BET shall submit the election returns to the Board of Canvassers for consolidation and proclamation of winners.

10. Protest:

Any protest that may arise from the conduct of the election shall be filed in writing under oath to the Election Committee within twenty-four (24) hours after the proclamation of winners with a filing fee of Php 5,000.00 which is non-refundable.

11. In Case of Ties:

In case of ties between candidates, the split term agreement will be followed.

Adopted this 24th of February, 2020 at Baguio City, Philippines.


WILLIAM R. SILVERIA
Chairman, Election Committee


ELVIRA G. DAGUIO
Election Committee Member

ARLITO G. PECAY
Election Committee Member

ATTENTION

ALL BCSTEMPC MEMBERS

This is to inform the body regarding the upcoming General Assembly and Election of officers on March 13, 2020 at 12 noon until 2 pm at the BCHS building.

With this, we encourage members to be part and parcel of the core group working for the betterment of the Baguio City Schools Teachers and Employees Multi-purpose Cooperative (BCSTEMPC) by filing their certificate of candidacy.

Please see attached BCSTEMPC Election rules and Guidelines for your guidance.

Thank you!



WILLIAM R. RILVERIA
Chairman, Election Committee

CEFERINO CAWAON
Chairman, Board of Directors