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Office of the Superintendent
 Division Memorandum Number 147, s. 2020

MAR 06 2020
RELEASED

CARAA 2020 HOSTING, PARTICIPATION AND OTHER ACTIVITIES

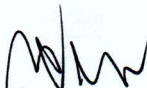
TO: Chiefs
 Unit and Section Heads
 School Heads, Public and Private
 All others concerned

- As a follow through of the conducted preparatory activities for the **CARAA 2020 HOSTING AND PARTICIPATION**, the following schedules will be followed.
- The list of participants is identified with reference to the latest division memorandum on committee chairpersons. All Chairpersons are required to attend the activities and prepare their presentations as needed.
- Activities are as follows:

Activity and Agenda	Participants	Date and Venue	In-Charge
1. Special Management Meeting a. Request of Pines NHS for SPA student allowance in the 2020 General Fund b. Division Report of Activities for March c. HRD Plan d. Updates on CARAA Hosting and Participation	CORE Team Whitney Dawayen SGOD, CID and OSDS Unit Heads SGOD, CID and OSDS Unit Heads Fernando Eleponga & Juliet Sannad	March 9, 9:30 AM Conference Room	CARAA Secretariat
2. Meeting a. CARAA Hosting Updates b. Presentation of CARAA manual c. Participation updates d. Committee discussions	-Hosting Chairpersons -Heads of Billeting schools -Christopher Oliva -Participation Chairpersons	March 10, 8:00-5:00 Training Center	CARAA Secretariat
3. CARAA Stakeholders' Meeting -Presentation of playing venues -Schedule of activities -Updates on Covid 2019	-Hosting Chairperson -CARAA Stakeholders -School Heads of Billeting Schools	March 12, 9:00AM Training Center	-Preliminary Activities and Program proper- HRDS -Logistics-Nieves Ebanio
4. Meeting a. Joint inspection of playing venues b. Inspection of Billeting Schools	RO Team Chairpersons of playing venues SDS, ASDS, Dr. Dela Cruz, Juliet Sannad, Samuel F. Bah-anga, Jennifer D. Polido	March 13, 8:00-5:00 P.M All playing venues Billeting Schools	Fernando Eleponga
5. Special Management Meeting -Issues and concerns	CORE Team Fernando Eleponga	March 18, 9:AM Training Center	CARAA Secretariat

- Meals and snacks will be served during the conduct of meeting. Expenses will be charged against MOOE funds subject to pertinent accounting and auditing rules and regulations.
- For information and compliance.

/osds.stf


MARIE CAROLYN B. VERANO, CESO V
 Schools Division Superintendent