
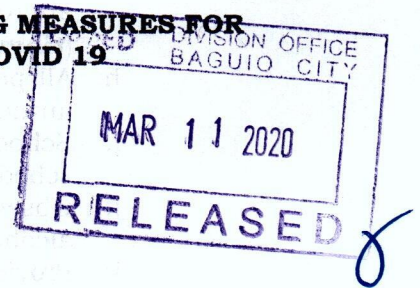
	<b>Quality Form</b>		Document Code: TLF-OSDS-OASDS-007 Revision: 00 Effectivity date: 11-20-2018
	<b>Title of Form</b> <b>DIVISION MEMORANDUM</b>		<b>Name of Office:</b> <b>OSDS-OASDS</b>

Office of the Schools Division Superintendent  
 Division Memorandum Number MB, s. 2020

March 11, 2020

**ADOPTION OF THE OFFICIAL STATEMENT ON SOCIAL DISTANCING MEASURES FOR  
 REMAINDER OF SCHOOL YEAR AND AN ADVISORY ON COVID 19**



TO: Chief Education Supervisor (CES)-CID  
 Education Program Supervisors (EPSs)  
 Public School District Supervisors (PSDSs)  
 Division Unit and Section Heads  
 All Public and Private School Heads  
 Others Concerned

I. Relative to the Official Statement from the Office of the Secretary on “**DepEd Adopts Social Distancing Measures for Remainder of School Year**”, the following directives are adopted for all DepEd schools in Baguio City:

1. Schedules of examination

Dates	Grade Level	Grade Level
March 16 and 17	Grade 7 and 8	Grade 1 and Grade 2
March 18 and 19	Grade 9 and 10	Grade 3 and Grade 4
March 19 and 20	Grade 11	Grade 5

2. After the 4th Quarter Examinations have been taken, any further school requirements shall as far as practicable be done as home-based assignments.
3. On moving up and graduation rites, each school shall have the discretion to select the date for the holding of their rites within the week of April 13-17, 2020 taking into consideration the applicable guidelines by the DOH, and to conduct the same consistent with the DOH guidelines on mass gatherings. **All public schools shall submit their schedules of moving up and graduation rites to the Curriculum and Instruction Division not later than the 1<sup>st</sup> week of April.**
4. Private schools in the basic education level are highly encouraged to adopt applicable guidelines for the remaining period of the school year.
5. It is reiterated that social distancing measure for schools will only be effective if students, parents, and the local governments will do their part in ensuring that students avoid places like malls, movie houses, markets, and similar crowded places.
6. All schools shall adhere to the following precautionary measures against possible spread of COVID -19.
  - a. All division and district activities involving gathering/congregation of various schools are highly discouraged such as but not limited to flag raising ceremonies, meetings.
  - b. Conduct information dissemination in classrooms on Covid19 with reference to official sources.
  - c. Seating arrangements during examinations will be about 6ft or 2m apart. All available rooms shall be used during the exams.
  - d. All off-campus activities (defined in DepEd Order no. 66, s. 2017) are suspended.



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- e. All learners exhibiting respiratory infections will be given special examinations and/or adopt alternative delivery modes for missed classes/requirements.
- f. School health personnel and advisers are advised to monitor learners and personnel exhibiting respiratory symptoms.
- g. Personnel and learners exhibiting respiratory symptoms are to be referred to appropriate health personnel through the provided on-line monitoring tool ([tinyurl.com/2020ncov](http://tinyurl.com/2020ncov))
- h. All personnel are warned against travelling abroad without approved travel authority.
- i. School-wide general cleaning and intensified disinfection efforts shall be scheduled.
- j. Observe personal hygiene (proper handwashing with soap and water or use of alcohol and sanitizers, and respiratory etiquette).
- k. Provide alcohol/ hand sanitizers including face masks as appropriate.
- l. Observe hygienic food handling practices in the school canteens.
- m. Keep yourself hydrated. Drink 8 to 10 glasses of water a day.
- n. Use and share verified and up-to-date information from reliable and official sources (WHO, DOH, DepEd and other concerned government agencies). A person's personal health information must also be kept private unless consent to release the information is provided by the person.

II. For the latest information, please refer to DepEd memorandum no. 34, s. 2020, Fifth Set of Policy Directives of DepEd Task Force COVID-19.

III. Public Schools District Supervisors are advised to monitor the implementation of these guidelines in their respective districts.

IV. For information, compliance and wide dissemination of this memorandum is required.

**MARIE CAROLYN B. VERANO, CESO V**  
Schools Division Superintendent

/osds/stf/efs