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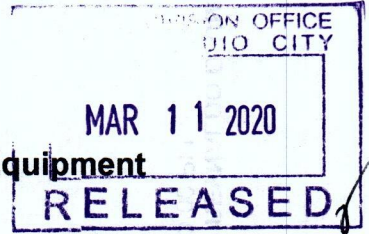
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DIVISION MEMORANDUM

Name of Office:
CID

March 10, 2020

DIVISION MEMORANDUM No.: 160, Series of 2020



Conduct of Training-Workshop on the Use of Science Equipment

To: All Public Secondary School District Supervisors
All Public Secondary School Heads
Science Teachers

01. This is to inform the field that the conduct of a training-workshop on the proper use of Science equipment will be on March 14, 2020, Saturday at Pines City National, High School – Senior High School Campus (near Lucban Elem. School), Magsaysay Avenue, Baguio City.
02. The activity aims to enhance the competence and skills of the teachers in using the Science equipment to improve the quality of instruction in the classroom and to help the teachers prepare hands-on activities using the said equipment.
03. Participants will be Senior and Junior Science teachers
*Please see attached list
04. The following schools are to bring their new sets of Science equipment ~~with~~ fully charged: Baguio City National High school (Main), Guisad Valley National High School, Mil-an National High School, Pines City National High School, Joaquin Smith National High School, Irisan National High School.
05. Participants are entitled to a one (1) day service credit.
06. Immediate and wide dissemination of this memorandum to all concerned is desired.

MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent

**LIST OF PARTICIPANTS IN THE TRAINING -WORKSHOP ON THE
USE OF SCIENCE EQUIPMENT**

No.	NAME OF PARTICIPANT	School
1	Albing, Graciaflor V.	Fort del Pilar Annex
2	Alsem, Virgie A.	Quezon Hill NHS
3	Cadsi, Rufina	BC National Science HS (Facilitator)
4	Catalig, Cecilia	BC National Science HS
5	Chalupang, Eunice C.	Lindawan NHS
6	Corpuz, Jessica T.	Magsaysay NHS
7	Dakiwas, Jennifer P.	Bakakeng NHS
8	Dawaton, Juna S.	Irisan National High School
9	Gari, Mary Grace A.	Dona Aurora NHS
10	Farrong, Gary N.	San Vicente National HS
11	Lang-akan, Phylis B.	Santo Tomas NHS
12	Liquigan, Zaldy B.	Rizal NHS
13	Magalalit, Daryl C.	Pines City NHS
14	Mayapit, Lilia Esther G.	Pinsao NHS
15	Mendoza, Emilton B.	Joaquin Smith NHS
16	Nardo, Dave	Happy Hallow NHS
17	Nicolas, Jofelyn P.	Roxas NHS
18	Pa-ac, Mildred K.	BCN Science HS (Facilitator)
19	Paas, Darwin B.	BCNHS- Main (Facilitator)
20	Payap-a, Esther	Mil-an NHS
21	Pusot, Pyron T.	Dominican-Mirador NHS
22	Talosig, Merda Joyce T.	BCNHS- Hillside Annex
24	Sergio, Dindo D.	Pinget NHS
25	Wageyen, Floro K.	BCNHS -Main
26	Yan, Gemma D.	Guisad Valley NHS



DIVISION OF BAGUIO CITY
#82 Corner Military Cut-off, Baguio City
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ACTIVITY PROPOSAL /REQUEST

I. TITLE OF ACTIVITY : TRAINING-WORKSHOP ON THE PROPER USE OF SCIENCE EQUIPMENT IN THE DELIVERY OF INSTRUCTION IN THE CLASSROOM

II. RATIONALE:

Based on performance indicators such as the failure and Average Mean Percentage Scores of schools during the quarterly examination gathered from the schools, Science has been the lowest in comparison with the other learning areas. This holds true in the results of the National Achievement Test in 2018 where Science is the lowest with an MPS of only 40 % as against the expected passing rate of 75 %. Needs assessment revealed that lack of Laboratory equipment and other instructional materials is a great factor in the development of the needed skills students need to learn and develop to improve performance.

With such scenario, a request for the purchase Science equipment was submitted to the Local Government of Baguio was granted in 2018 and 2019. For maximum utilization of the equipment purchased by the city, there is a need to enhance the competence and skills of the teachers on the appropriate use of said equipment through a seminar-workshop.

III. OBJECTIVES:

The activity aims to:

1. enhance the competence and skills of the teachers in using the Science equipment for quality delivery of instruction in the classroom; and
2. help the teachers prepare hands-on activities using the Science equipment.

IV. METHODOLOGY/ STRATEGY:

1. Preparation and approval of activity proposal /request;
2. Implementation of the approved activity proposal; and
3. Monitoring and evaluation of the use of the Science equipment delivered.

V. Date/Venue of Implementation: March 14, 2020 (Saturday), Pines City National Senior High School, Lucban Campus

VI. Expected Output: Enhanced competence and skills of the teachers on the appropriate use of Science equipment for an improved delivery of in the classroom.

Means of Verification:

1. Accomplishment report on the conduct of the activity;
2. Monitoring report on the use of Science equipment in the schools.

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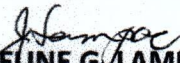
**TITLE OF PROJECT : TRAINING-WORKSHOP ON THE PROPER USE OF SCIENCE EQUIPMENT
IN THE DELIVERY OF INSTRUCTION IN THE CLASSROOM**


VII. TRAINING MATRIX

TIME	Topic	Resource Speaker/Facilitators
7:30-7:45	Registration	Mildred Pa-ac BCAST Secretary
7:45-8:00	Preliminaries	c/o BCAST Officers
8:01-9:45	Workshop on the use of Physical Science /Physics Equipment	Resource Speaker : Cesario T. Bermundo Freny Galicia Facilitator: Darwin Paas
9:46-10:00	Health Break	
10:01-12:00	Workshop on the use of Earth Science equipment	Resource Speakers /Facilitators : Allan Jay Pariñas Marissa Wayan/ Belinda Flores
12:00-1:00	Lunch Break	
1:00-3:00	Workshop on the use of Chemistry Equipment	Resource Speakers/Facilitators: Sheen Palti, Rufina Cadsí
3:01-3:15	Health Break	
3:16-5:00	Workshop on the use of Physical Science /Physics Equipment	Resource Speakers/ Facilitators : Allan Jay Pariñas Mildred Paac

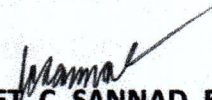
BUDGET : PERSONAL

Prepared by:

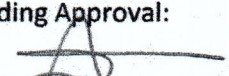

JACQUELINE G. LAMPAC
EPS- Science


DARWIN B. PAAS
Chairman- TWG

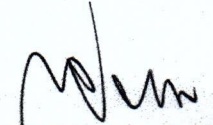
Reviewed by:


JULIET C. SANNAD, Ed.D.
Chief, CID

Recommending Approval:


SORAYA T. PACULO, Ph.D.
Assistant Schools Division Superintendent

Approved:


MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent