



**BAGUIO CITY SCHOOLS TEACHERS AND EMPLOYEES
MULTI-PURPOSE COOPERATIVE**

Upper Session Road, 2600 Baguio City, Tel. No. (074) 444-93-95
CIN-0107150005 / NON-VAT Reg. TIN 004-855-326-000

April 11, 2020

COOPERATIVE NOTICE

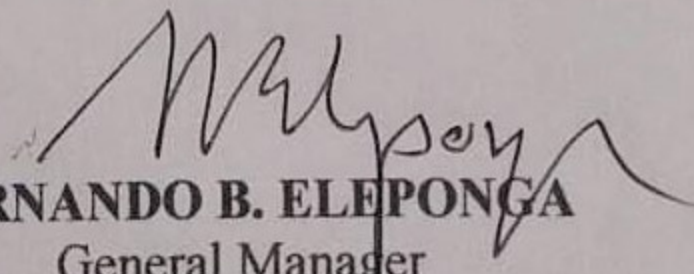
TO ALL MEMBERS of BCSTEMPC:

HAPPY EASTER everyone!

Please be informed that the 2019 Coop dividends are credited to individual member's Savings Account with the Cooperative as of April 2020 when our scheduled Annual General Assembly was taken by the COVID-19 lockdown.

In view of this, and in keeping with the advisories and protocols of the lockdown to protect each and every one of us from the wrath of the COVID -19 contagion and its spread, withdrawals of dividends can be done beginning April 14, 2020 following strictly the guidelines below:

1. Dividends shall be released in **CHEQUE** form by appointment/schedule for **CONFIRMED** requests.
2. Please Email intent to Bcstempc@gmail.com with the following details. **Family Name, First Name, School and CP Contact number.**
3. Management will send a **confirmation note and the schedule for your withdrawal** through your contact number. An amount of FIVE HUNDRED PESOS (Php500.00) cash will be given alongside to augment your COVID-19 lockdown needs. **Please wait for the confirmation.**
5. Members who cannot personally come but are in dire need can send letter through authorized representative with attached ID.
6. Others who may wait until lockdown is lifted and business becomes normal will still be entitled with the Php500.00 cash. For those who desire their dividends and cash support to be credited to their share capital or savings deposits, please advise management for the choice.
7. Meantime, **KEEP SAFE**, everyone. The health of the more or less 2,500 BCSTEMPC members, matter to us. Hence, full cooperation and understanding is earnestly requested. **THANK YOU!**


FERNANDO B. ELEPONGA
General Manager