



Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
**SCHOOLS DIVISION OF BAGUIO CITY**

Office of the Superintendent

April 21, 2020

**Division Memorandum 189, s.2020**

**DIVISION MONITORING, EVALUATION AND ADJUSTMENT  
FOR THE FIRST QUARTER 2020**

To: Office of the Schools Division Superintendent  
Curriculum Implementation Division  
School Governance and Operating Division  
All Others Concerned

1. Given this Covid-19 crisis, schools and districts may conduct online SMEA and DsMEA covering Performance Indicators (PIs) applicable for the months of January-March 2020, OPCRF, SIP/AIP reviews, implementation of PPAs, school/district initiatives, accomplishments, issues, concerns, among others.
2. Online DMEA shall be conducted on April 23, 2020 (Thursday), 8:30-11:00 am. The link for the webinar shall be posted in the Covid-19 Task Force Group Chat a day before the said activity.
3. The activity aims to address issues and concerns in SDO Baguio City for the first quarter 2020.
4. Program matrix:

<b>Time</b>	<b>Activity</b>	<b>Focal Person</b>
8:30-8:45am	Attendance Checking and Opening Prayer Opening Remarks	SMME Unit  Dr. Juliet C. Sannad, CID Chief
8:45-9:00 am	Presentation of Objective/s for the webinar	Dr. Soraya T. Faculo, ASDS, DMEA Consultant
9:00-9:30am	a. Presentation of OPCRF 2020 b. Progress Report on Harmonized Technical Support Online Implementation	a. Marie Carolyn B. Verano, CESO V, SDS b. c/o CID Chief
9:30-9:45 am	Presentation of PPAs; Percentage of Budget Utilization	Ms. Belen Tomin, Budget Officer



9:45-10:30 am	Sustainability of ISO Certification (CI and QMS Manual)	Mr. Jerry C. Ymson and Dr. Loida Mangangey
10:30-10:45 am	Presentation of Itineraries for SDO SBM Validation and Private School Monitoring for May-December 2020	SMME Unit
10:45-10:55 am	Planning for the next quarter topics	All participants
10:55-11:00 am	Closing Remarks	Marie Carolyn B. Verano, CESO V, SDS

5. Participants are the following:

- a) Top Management
- b) Supervisors
- c) Unit and Section Heads

6. Immediate dissemination of this memorandum is desired.

**MARIE CAROLYN B. VERANO, CESO V**  
Schools Division Superintendent

Encl.: As stated

Reference: DepEd CAR Advisory dated March 25, 2020 Re: Delivery of Essential Services

To be indicated in the Perpetual Index:  
under the following subjects:

WORK FROM HOME  
HARMONIZED TECHNICAL SUPPORT  
ISO SUSTAINABILITY

DMEA  
QMS

PROGRESS REPORT  
BUDGET UTILIZATION

SGOD/smme/scrc

