



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

Office of the Superintendent

April 13, 2020

Division Memorandum No. 201, s.2020

**TRAINING NEEDS ASSESSMENT (TNA) FOR SPG/SSG TEACHER-ADVISERS
FOR SCHOOL YEAR 2020-2021**

To : **All Public Schools District Supervisors**
Public School Heads
SPG and SSG Advisers
Others Concerned

1. Stipulated in DepEd Order No. 11, s. 2016 or the *Additional Guidelines to Constitution and By-Laws of the Supreme Pupil Government and Supreme Student Government in Elementary and Secondary Schools*, the SPG/SSG Adviser shall act as the SPG/SSG organization's mentor in governance and leadership. They shall oversee and examine all the SPG/SSG's internal/external processes and leadership practices while promoting good governance and transparency.
2. In support to the roles, duties and responsibilities of the SPG/SSG Advisers, all said advisers are required to accomplish a Training Needs Assessment (TNA) Form through <https://tinyurl.com/YF-TNA2020> **on or before 30 June 2020 if the commencement of the School Year shall be on June, otherwise deadline shall be within the month of the start of classes.**
3. Result from the conducted TNA shall serve as the basis of the SGOD - Division Youth Formation for the incoming Division activities for Teacher-Advisers.
4. Immediate and wide dissemination of this Memorandum is desired.

MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent

Encl.: As stated
Reference: DepEd CAR Advisory dated March 25, 2020 Re: Delivery of Essential Services
To be indicated in the Perpetual Index:
under the following subjects:

WORK FROM HOME
TRAINING NEEDS ASSESSMENT

SSPG
TEACHER-ADVISERS

SSG



SGOD/YFC/acb



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