

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

**MAY B. ECLAR Ph D, CESO V**

Regional Director

Date: \_\_\_\_\_

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Senior Education Program Specialist	OSEC- DECSB- SREPS- 90001-2020	19	46791	Bachelor's Degree in Education or its equivalent and completion of academic requirements for Master's degree relevant to the job	2 years experience in education research, development, implementation or other relevant experience	8 hours of relevant training	PBET, Teacher CS (Prof); appropriate eligibility for 2nd level position		DepEd-CAR Regional Office, Human Resource Development Division

1	Education Program Specialist II	OSEC-DECSB-EPS2-90002-2020	16	35106	Bachelor's Degree in Education or its equivalent	2 years experience in education research, development, implementation or other relevant experience	4 hours of relevant training	PBET, Teacher CS (Prof); appropriate eligibility for 2nd level position		DepEd-CAR Regional Office, Human Resource Development Division
1	Administrative Assistant III	OSEC-DECSB-ADAS3-90003-2020	9	18784	Completion of two-year studies in college or HS graduate with relevant vocational/trade course	1 year of relevant experience	4 hours of relevant training	CS Sub-Professional/1st level eligibility		DepEd-CAR Regional Office, Human Resource Development Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 20, 2020.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Certificates of trainings/seminars attended
6. Service records
7. Other pertinent documents

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**MAY B. ECLAR, Ph.D., CESO V**

Regional Director

Dep-Ed - CAR, Regional Office, Wangal, La Trinidad, Benguet

<http://www.depedcar.ph/jobs/online-application>

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**