



Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF BAGUIO CITY

30 May 2020

Office of the Schools Division Superintendent
SCHOOLS DIVISION MEMORANDUM 222, s. 2020

COORDINATION MEETING OF SDO PLANS

To: **All Functional Division Chiefs**
Education Program Supervisors and Public District Supervisors
Unit and Section Heads
PESPA/NAPSSHI Presidents
Others Concerned

1. The SDO is expected to adjust and align its plans of Programs/Projects/Activities to address the projected needs of the division and school levels which brought about by the current pandemic crisis.
2. Relative to these, there will be a coordination meeting with the concerned personnel on 1 June 2020, 1:30 PM to 4:30 PM via Zoom platform. Link will be announced on Monday.
3. Agenda will be as follows:
 - a. Review and adjustment of the Annual Implementation Plan (AIP) 2020 vis-à-vis Learning Continuity Plan (LCP)
 - b. Presentation and alignment of the proposed AIP 2021 vis-à-vis LCP
 - c. Instructions for the crafting of the Office Performance and Commitment Review Form (OPCRF of Functional Divisions and Individual Performance and Commitment Review Form (IPCRF) vis-à-vis LCP
 - d. Designation of LCP Core Team for the finalization of the SDO LCP as indicated in Regional Memorandum 136, s. 2020 entitled Submission of Pre-Final Drafts of Learning Continuity Plans
 - e. Other matters
4. Availability of the LCP outputs as initially required from each Functional Division/Unit/Section is appreciated.
5. Immediate and wide dissemination of this Memorandum is required.

MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent

