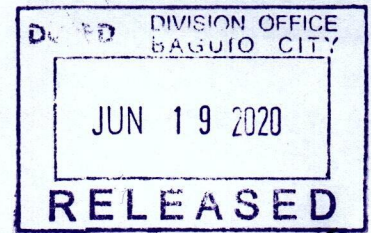




Republic of the Philippines
Department of Education
 Cordillera Administrative Region
SCHOOLS DIVISION OFFICE OF BAGUIO CITY



Office of the Schools Division Superintendent

18 Jun 2020

DIVISION MEMORANDUM

No. 251, s. 2020

PROJECT KALAYAAN: SCHOOL-FAMILY-COMMUNITY SYNERGY

To : **All SDO Personnel**
Project Kalayaan Committees

1. Anent to the Division Learning Continuity Operational Plan (LCOP) Pillar 4: Engagement of Stakeholders for Support and Collaboration, there will be a virtual meeting of all the Project *Kalayaan: School-Family-Community Synergy* Committees for team planning and collaboration on **Thursday, June 25, 2020 at 9:00 A.M.**
2. Please confirm attendance through **<https://tinyurl.com/kalayaansynergy>** on or before **Monday, June 22, 2020** for the Zoom Link, Meeting ID, and Password. See table below for the committees as well as participants to the said meeting:

Committee	Composition/Lead	Tasks
1. Executive Committee	SDS, ASDS, Division Chiefs 1. Marie Carolyn Verano 2. Soraya Faculo 3. Juliet Sannad	<ul style="list-style-type: none"> • Act as advisers • Review works of each Committee • Approve proposal
2. Planning Committee	SGOD EPS, YFP, Planning and Research, SOCMOBN SEPS, DFSSG President 1. Jerry Ymson 2. Arian Bangse-il 3. Samuel Bab-anga 4. Reynalyn Padsoyan 5. Fevie Cosi 6. Elaine Cabuag 7. Imelda Bantas	<ul style="list-style-type: none"> • Draft initial plan/design of activities • Create confirmation links • Consolidate survey results on parents' preferred teaching modalities from school (ILCR) classified per community for plannings • Submit matrix of activities for approval
3. Communication Committee	SOCMOBN, YFP 1. Elaine Cabuag 2. Amil Flamiano 3. Arian Bangse-il 4. Samuel Bab-anga	<ul style="list-style-type: none"> • Draft communication letters • Draft Division Memorandum • Send Zoom details to barangay emails (confirmed only) • Create registration link for community volunteers
4. Partnership and Linkages	SOCMOBN 1. Elaine Cabuag 2. Amil Flamiano	<ul style="list-style-type: none"> • Partner with the Stakeholders – Teacher Education Institution (TEIs) and City LGU • Draft Memorandum of Agreement • Liaise communication letters to partners
5. Committee on Learning Continuity	School Heads, PSDSs and EPSs	<ul style="list-style-type: none"> • Orient community volunteers on what to do • Ensure/monitor/check quality of teaching modalities • Technical Assistance

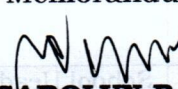





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		<ul style="list-style-type: none">Follow up delivery of project
6. Information Committee	ICT Unit, Division Information Officers, District Information Officers, Planning and Research 1. Harris Dizon 2. Josef Eric Oliveros 3. Christopher David Oliva 4. Elaine Cabuag 5. District Information Officers 6. Jesse Lance Dawaton	<ul style="list-style-type: none">Prepare infographic (poster) for the activityProvide information/updates through DepEd Tayo Baguio City Facebook PageCreate Zoom Meeting linksIn-charge of documentation
7. Monitoring and Evaluation Committee	Monitoring: SK Federation President and Barangay SK representatives 1. Hon. Levy Lloyd Orcales 2. Barangay SK representatives Evaluation: 1. Sharon Castillo 2. Jocelyn Coldeg	Monitoring: <ul style="list-style-type: none">Monitor activities done with the program Evaluation: <ul style="list-style-type: none">Provide evaluation link/form for the feedback of the activityGive an evaluation reportCoordinate with schools and ICTCoordinate with Monitoring team for the monitoring tool
8. Risk Assessment Committee	School Health and Nutrition, DRRM Coordinator 1. Health and Nutrition Staff 2. Jimmy Santos	<ul style="list-style-type: none">Randomly visit or check activitiesGive feedback on possible health risks of the activityRe-orient community volunteers on the health protocols
9. Mapping Committee	Division HR, Barangays, ALS 1. Nieves Ebanio 2. Ma. Louela Moncada 3. Andias Kimbongan 4. Juliet Piok	<ul style="list-style-type: none">Call/inform applicants in the Division Registered Qualified Applicants (RQA) who may wish to volunteerProvide final list of community volunteers to Planning Committee
10. Legal Service Committee	Division Legal Unit 1. Atty. Annette Doyaoen 2. Dennis Daniwis	<ul style="list-style-type: none">Handle legal matters on the programAssist SOCMOBN in the drafting of MOA
11. Overseers	SGOD EPS, PSDS, YFP 1. Jerry Ymson (Overall Overseer) 2. Lourdes Lomas-e 3. Samuel Bab-anga 3. Arian Bangse-il	<ul style="list-style-type: none">Oversee implementation of the project

3. Immediate and wide dissemination of this Memorandum is desired.


MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent 

SGOD/YFC/acb

