



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY

Office of the Schools Division Superintendent
Division Memorandum Number 252, s. 2020

June 19, 2020

SCHEDULE OF 17th- 19th KNOWLEDGE SHARING SERIES

To: Division Chiefs
Public Elementary and Secondary School Heads
Unit/Section Heads
Others Concerned

1. The Schools Division of (SDO) Baguio City through the School Governance Operations Division (SGOD)- Human Resource Development Section (HRDS) in coordination with the ICT Section and Curriculum Implementation Division (CID) with the officers of the different organizations of school leaders, the Baguio City Association of Supervisors and School Heads Inc. (BACASSHI), Public Elementary School Principals Association (PESPA) and the National Association of Public Secondary School Heads, Inc. (NAPSSHI) shall conduct Knowledge Sharing Series (KSS) via Zoom Teleconference on the topic "Conversations on Managing the Opening of Classes".

2. The schedule of the KSS are as follows:

17 th KSS	June 23, 2020	PESPA
18 th KSS	June 25, 2020	BACASSHI
19 th KSS	June 29, 2020	NAPSHI

3. The activity aims to provide an avenue for exchanging of ideas in the preparation of opening of classes and establish a mechanism for Division Office to share plans and on-going activities for School Year 2020-2021. The focus of the conversations will be plans in the school level which can be thematized according to the four pillars of the Learning Continuity Plan or School-based Management (SBM) dimensions.

4. Participants in this KS series are:
 1. Public Elementary and Secondary School heads
 2. Supervisors
 3. Unit/Section Heads

5. Activity Matrix:

17 th KSS	Host: PESPA	Facilitators: Joseph Estigoy & Gemma Lomboy
Time	ACTIVITY	Person in Charge
8:45-9:00	Registration/ Attendance Check	PESPA Secretariat
9:00 – 9:15	Opening Program Prayer Welcome Remarks Message Statement of Purpose	Valeriano Accad Jerry C. Ymson SDS Marie Carolyn B. Verano, CESO V ASDS Soraya T. Faculo

SHARING OF SCHOOL HEADS IN THEIR PREPARATION FOR SCHOOL OPENING (MEGA School)		
9:15 – 9:45	Elementary	Esther K. Lilit Principal IV – Baguio Central School
9:45 – 10:15	Junior High School	Brenda M. Carino Principal IV, BCNHS
10:15 – 10:45	Senior High School	Armi Victoria Fiangaan HT VI, PCNHS
10:45 – 11:00	Open Forum:	Panelists: SDS, ASDS, Chief CID, SGOD EPS, FPTA, SSG President
11:00-11:10	Synthesis/Ways Forward	PSDS Brenda Awingan
18th KSS Host: BACASSHI Facilitators: Jayrerose Guevarra, & Armi Victoria Fiangaan		
8:45-9:00	Registration/Attendance	Dexter Andres HT, BACASSHI District Representative
9:00-9:10	Preliminary Activity	
	Prayer Welcome Remarks	Marilyn Tamiing Nino M. Tibangay
9:10-10:00	SHARING OF PLANS AND PRACTICES	
	1. Curriculum:	Soledad Copsiyan Pines City National High School
	2. Enrolment	Lucia Casim Guisad Valley National High School
	3. Learning Environment:	Valeriano Accad Bonifacio Elementary School
10:00- 10:10	Open Forum	Panelists: SDS, ASDS, Chief CID, SGOD EPS, FPTA, SSG President
10:10-10:20	Synthesis/Ways Forward	Lourdes Lomas-e PSDS, BCNHS & Annexes, BCD
19th KSS Host: NAPSSHI Facilitators: Lilybeth Balutoc & Dexter Andres		
8:45-9:00	Registration	Editha La-op NAPSHI Secretary
9:00-9:10	Preliminaries	
SHARING BY A TEACHER, LEARNER AND STAKEHOLDER		
9:10-9:40	Learner's Responsibility in Ensuring Continuity of Learning Despite the Pandemic	Sonny Boy Ancheta (Secondary) SSG President , BCNHS Yuhan Nayri Padsoyan (Elementary) Baguio City SPED Center
9:40-9:55	A Perspective of a Teacher in the New Learning Environment	Mary Jane Ganaden Guisad Valley NHS
9:55-10:15	Role of Parents in the Delivery of Learning	Atty. Ronald Perez President, PCNHS
10:15-10:30	Open Forum	Panelists: SDS, ASDS, Chief CID, SGOD EPS, FPTA, SSG President
10:30- 10:40	Synthesis/Ways Forward	Danilo Gayao NAPSSHI President
	Acknowledgement	Jovelyn Petra Balantin HRD

6. Terms of Reference (TOR)

Name/Committee/Section	Division	Functions
SDS Marie Carolyn B. Verano	Office of the Schools Division Superintendent	-Provides consultations and approved the conduct of the activity
ASDS Soraya T. Faculo	Office of ASDS and OIC- Chief -SGOD	-Provides assistance in the over-all conduct of the series

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HRDS	SGOD	- Manage the conduct of the activity -Coordinate with speakers and identify participants -In charge of logistics
Hosts (PESPA, NAPSSHI, BACASSHI)	CID	-Document the activity -Facilitate the sessions
ICT	OSDS	-Assists in the technology aspect of the activity.
LRMDS through Christopher Oliva	CID	-Makes announcements through digital platform/social media
SMME	SGOD	-Assess the conduct of the activity.
Chiefs, Unit/Section Heads, PSDSs, Principals		-Assess the application of lessons at work

5. The link will be sent to respective Group Chats a day before the scheduled teleconference.

6. Immediate dissemination and compliance of this Memorandum is desired.


MARIE CAROLYN B. VERANO, CESO V
 Schools Division Superintendent 

Jtb/hrd 6/19/2020