



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
 DIVISION OF BAGUIO CITY  
 Mabini District  
**APOLINARIO MABINI ELEMENTARY SCHOOL**  
 Leonard Wood Road, Baguio City



Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:  
 Address:  
 Telephone No.:  
 e-Mail:  
 Date received by the Supplier:

Requesting Unit: Apolinario Mabini E/S  
 PR No.: 2020 - 004 - 006  
 Quotation No. 2020 - 04 - 006  
 Date: June 23, 2020  
 ABC: P 91, 505.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and submit your quotation in a sealed envelope duly signed by your representative not later than JUNE 29, 2020 at APOLINARIO MABINI ELEMENTARY SCHOOL.

FOR OSCAR B. AOANAN JR.  
 BAC Chairman  
 Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

*Handwritten signature and date: 6/23/20*

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
	6	bottles	HP GT51; black;ink		
	3	bottles	HP GT 52;cyan; ink		
	3	bottles	HP GT 52; yellow;ink		
	3	bottles	HP GT52;magenta;ink		
	41	reams	Bond Paper; long; 70gsm; cactus		
	26	pcs	Additional Graduation Medal; 6cm; 32g		
	4	unit	Fire Extinguisher;tiger; 10lbs		
	1	unit	Foot Press alcohol Dispenser; pure stainless steel		
	1	unit	Foot Press alcohol Dispenser; steel		
	15	pcs	Tarpauline; 3 x 4 ft.		
	105	bottles	Alcohol; with pump; 500ml		
	45	gallon	Bleach; 3785 ml/gallon		
	31	pcs	Anti Bacterial Soap;85g		
	2	unit	Printer Epson; Ink Flow		
	5	bottle	Computer Ink;HP GT51;black		
	3	bottle	Computer Ink;HP GT52;cyan		
	3	bottle	Computer Ink;HP GT52; magenta		
	3	bottle	Computer Ink;HP GT52;yellow		
	10	pcs	Manila Paper		
	2	roll	Magnetic Plactic; 50mts x 4 ft(roll); gauge 6		
	40	bag	Tissue;2 ply; 12rolls/pack		
	30	unit	Trashbins with cover; small		
	28	roll	Trash Bag; large; white; 5rolls/pack		
				<b>Total</b>	

Purpose: For school and office supplies for the months of April and May.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name \_\_\_\_\_

Tin \_\_\_\_\_

Date/Telephone No. \_\_\_\_\_