



## REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier:

Address:

Telephone No.:

e-Mail:

Date received by the Supplier:

Requesting Unit:

PR No.: 2020-07-084

Quotation No.: 2020-05-079

Date: July 17, 2020

ABC: 508,675.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than July 24, 2020.

**JULIET C. SANNAD**

Chief- Curriculum Implementation Division  
 Chairman, Bids and Awards Committee

### REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

### Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	50	Pieces	KZ30 Riso Inkj		
2	5	Pieces	KZ30 Riso Master		
3	100	Pieces	Rizo RZ Ink Black		
4	5	Pieces	Rizo RZ B4 Master		
5	20	Pieces	Rizo Rizo ComColor Cartridge Black		
				<b>TOTAL</b>	

Purpose: Procurement of Rozi Ink for the Reproduction of Learning Materials/ modules for the pilot schools

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

\_\_\_\_\_  
 Date/Telephone No.

Canvassed by: