



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**BAKAKENG NATIONAL HIGH SCHOOL**  
Purok 7, Bakakeng Norte, Baguio City  
**REQUEST FOR QUOTATION**



Standard Form No.: SF-GOOD-60  
Revised on: May 24, 2004  
Standard Form Title: Request for Quotation

Supplier:  
Address:  
Telephone No.:  
e-Mail:  
Date received by the Supplier:

Requesting Unit: Bakakeng National HS  
PR No.: 2020-06-06  
Quotation No.: 2020-06-023  
Date: 07-10-20  
**ABC: 65,604.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than \_\_\_\_\_.

**HARILY D. DOGAO**  
Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

**POSTED IN PHILGEPS**

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	1	unit	<b>Rental of DUPLICATOR</b> for the period of 6 months (July – December 2020)		
			<b>Specifications:</b> Maximum output size: B4		
			Speed : 100 ppm printing		
			Image – quality : 300 dpi x 300 dpi		
			Scan Resolution: 300 x 300 dpi		
			Easy – to – use LED panel		
			Convenient USB PC connectivity		
			<b>Period of Payment: 6 months (July – December 2020)</b>		
			<b>Free Service</b>		
			<b>With Warranty</b>		
<b>Purpose:</b> For reproduction of modules, activity sheets and other learning materials.					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
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Canvassed by:

**SHIRLEY E. BUABO**

\_\_\_\_\_  
Date/Telephone No.