



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
82 Military Cut-Off, Baguio City



NOTICE OF AWARD

July 1, 2020

LOIS UY
Panghoi Enterprises Inc.

Dear *Ms. Uy*,

We are pleased to notify you that your price quotation and proposal for the procurement of Office Supplies and Materials for the First Quarter 2020 in the amount of PHILIPPINE One Hundred Three Thousand Eight Hundred Ten Pesos (**Php 103,810.00**) inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent

CONFORME:

(Signature Over Printed Name)

7-01-20

(Date)

07/01/2020
/pjn/



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
82 Military Cut-Off, Baguio City



NOTICE TO PROCEED

July 3, 2020

LOIS UY
Panghoi Enterprises Inc.

Dear Ms. Uy:

This refers to our award of contract to your company for the procurement Office Supplies and Materials for the First Quarter 2020 in the amount of PHILIPPINE One Hundred Three Thousand Eight Hundred Ten Pesos (**Php 103,810.00**) inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent

CONFORME:

(Signature Over Printed Name)

(Date)

07/03/2020
/pjn/



Quality Form

BAC Resolution



Document Code: TLF-OSDS-BAC-007
Revision: 00
Effectivity date: 08-20-2018

Name of Office:
OSDS-BAC

RESOLUTION NO. 053, S. 2020

RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT

WHEREAS the BAC received a request for the procurement of office supplies and materials for the 1st Quarter Division Office use with an Approved Budget for the Contract (ABC) of **One Hundred Fourteen Thousand Five Hundred Seventy Five Pesos only (₱ 114,575.00)** (Annex A);

WHEREAS the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

WHEREAS the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

WHEREAS pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Agency-to-Agency** in line with the DBM guidelines requiring government agencies to procure commonly-used office supplies from the DBM-PS;

NOW THEREFORE, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Agency-to-Agency** for the procurement of office supplies and materials for the 1st Quarter Division Office use;

RESOLVED FINALLY, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.


February 24, 2020, *Baguio Division Office Conference Hall, Baguio City.*


JULIET C. SANNAD
BAC Chairperson

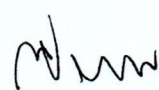

FERNANDO B. ELEPONGA
BAC Vice-Chairperson


FRANCISCO C. COPSIYAN
BAC Member


BELEN TOMIN
BAC Member

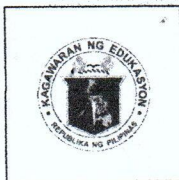

NIEVES D. EBANIO
BAC Member

APPROVED:



MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent

Approved on 2/24/2020
(date of approval)



Quality Form

BAC Resolution



Document Code: TLF-OSDS-BAC-007
Revision: 00
Effectivity date: 08-20-2018

Name of Office:
OSDS-BAC

RESOLUTION NO. 090, S. 2020

RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO PANGHOI ENTERPRISES

WHEREAS the Department of Education prepared the Purchase Request (PR) for the procurement of office supplies and materials for the 1st Quarter Division Office with an Approved Budget for the Contract (ABC) of **One Hundred Three Thousand Eight Hundred Seventy Five Pesos only (₱103,875.00)** (Annex A);

WHEREAS on March 4, 2020, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
PANGHOI ENTERPRISES	₱ 103,810.00
JC COMMERCIAL	₱ 118,435.00
BENJAMIN CID EDUCATIONAL SUPPLY	₱ 152,005.00

WHEREAS per evaluation, below are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
JC COMMERCIAL	Quote above ABC
BENJAMIN CID EDUCATIONAL SUPPLY	Quote above ABC

WHEREAS the proposal of **PANGHOI ENTERPRISES** is found to be the most compliant with the PR, and its price quotation amounting to **One Hundred Three Thousand Eight Hundred Ten Pesos only (₱103,810.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **PANGHOI ENTERPRISES** for the procurement of office supplies and materials for the 1st Quarter Division Office in the amount **One Hundred Three Thousand Eight Hundred Ten Pesos only (₱103,810.00)** inclusive of appropriate taxes and fees.

RESOLVED, this 30th day of June 2020, Baguio Division Office Conference Hall, Baguio City.

JULIET C. SANNAD
BAC Chairperson

FERNANDO B. ELEPONGA
BAC Vice-Chairperson

FRANCISCO C. COPSIYAN
BAC Member



BELEN TOMIN
BAC Member

NIEVES D. EBANIO
BAC Member

APPROVED:

MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent

Approved on 6-20-2020

	Quality Form		Document Code: TLF-OSDS-BAC-007 Revision: 00 Effectivity date: 08-20-2018
	BAC Resolution		Name of Office: OSDS-BAC

RESOLUTION NO. 057, S. 2020

RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT

WHEREAS the BAC received a request for the procurement of office supplies and materials for the 1st Quarter Division Office with an Approved Budget for the Contract (ABC) of **One Hundred Three Thousand Eight Hundred Seventy Five Pesos only (₱103,875.00)** (Annex A);

WHEREAS the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

WHEREAS the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;


WHEREAS pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

NOW THEREFORE, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of of office supplies and materials for the 1st Quarter Division Office;

RESOLVED FINALLY, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.

March 4, 2020, *Baguio Division Office Conference Hall, Baguio City.*


JULIET C. SANNAD
BAC Chairperson


FERNANDO B. ELEPONGA
BAC Vice-Chairperson


FRANCISCO C. COPSIYAN
BAC Member


BELEN TOMIN
BAC Member


NIEVES D. EBANIO
BAC Member

APPROVED:


MARIE CAROLYN B. VERANO, CESO VI
Schools Division Superintendent

Approved on **03-4-2020**

PURCHASE ORDER

DepEd, Division Of Baguio

Entity Name

IT

Supplier : PANGHOI ENTERPRISES INC	P.O. No. : 20-07-052
Address : #58 Magsaysay Ave., Baguio City	Date : July 02, 2020
TIN: 000-279-800-000	Mode of Procurement : SVP

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term :
Date of Delivery : 7-27-2020	Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	bottle	Alcohol Ethyl, 68% to 70% 500ml	50	100.00	5,000.00
2	box	Clip back fold, all metal, clamping 32mm	25	30.00	750.00
3	pc	Correction tape, film base type 6m min	100	32.00	3,200.00
4	pc	Light Bulb, LED pc individual 12 watts	100	170.00	17,000.00
5	pad	Notepad Stick on (post it) 2" x 3"	50	16.00	800.00
6	pad	Notepad Stick on (post it) 3" x 3"	50	21.20	1,060.00
7	pad	Notepad Stick on (post it) 3" x 4"	50	25.50	1,275.00
8	ream	Paper Multi copy 80 gsm Legal Size	100	237.00	23,700.00
9	ream	Paper Multi copy 80 gsm A4 Size	150	225.00	33,750.00
10	pc	Record book (300 pages) size 214mm x 278mm	30	110.00	3,300.00
11	pc	Record book (500 pages) size 214mm x 278mm	20	150.00	3,000.00
12	roll	Tape Electric	10	28.00	280.00
13	pack	Toilet Tissue paper, 2ply sheets 150 pulls 12/pack	40	98.00	3,920.00
14	pc	Sign pen, black liquid gel ink, 0.5mm needle tip	100	20.00	2,000.00
15	pc	Sign pen, blue liquid gel ink, 0.5 mm needle tip	100	20.00	2,000.00
16	pc	Sign pen, green liquid gel ink, 0.5 mm needle tip	25	15.00	375.00
17	pc	Folder expanding long Color blue, green and red	150	16.00	2,400.00
		NOTHING FOLLOWS			-
					-
					-
					-
					-
					-
					-
					-
					-
					-

Office supplies and Materials for DO for the First Quarter 2020

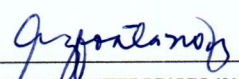
	TOTAL	103,810.00
--	--------------	-------------------


Total Amount in Words: **One Hundred Three Thousand Eight Hundred Ten Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

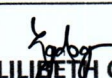
Conforme:

Very truly yours,


 PANGHOI ENTERPRISES INC.
 Date: **7-10-20**


MARIE CAROLYN B. VERANO, CESO V
 Schools Division Superintendent

RECEIVED
BUDGET SECTION
 Date: **7/12/2020 10:20**
 By: **YUM**

Fund Cluster : <u>01</u>	ORS/BURS No. : _____
Funds Available : _____	Date of the ORS/BURS: _____
 LILIBETH G. DEGSI Accountant III	Amount : _____