



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY  
# 82 Military Cut-Off, Baguio City



## NOTICE OF AWARD

February 6, 2020

**CARMELITA R. HUFANA**  
Pines Mamitas Bulaluhan

Dear *Ms. Hufana*,

We are pleased to notify you that your price quotation and proposal for the procurement of Meals for Scholars Forum and Sharing of Learning of National Training Attendees in the amount of PHILIPPINE PESOS **Seventy Five Thousand Pesos Only (Php 75,000.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

**MARIE CAROLYN B. VERANO, CESO VI**  
*Schools Division Superintendent*

CONFORME:

(Signature Over Printed Name)

\_\_\_\_\_  
(Date)

02/06/2020  
/pjr/



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY  
# 82 Military Cut-Off, Baguio City



## NOTICE TO PROCEED

February 10, 2020

**CARMELITA R. HUFANA**  
Pines Mamitas Bulaluhan

Dear Ms. Hufana:

This refers to our award of contract to your company for the procurement of Meals for Scholars Forum and Sharing of Learning of National Training Attendees in the amount of PHILIPPINE PESOS **Seventy Five Thousand Pesos Only (Php 75,000.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

**MARIE CAROLYN B. VERANO, CESO VI**  
*Schools Division Superintendent*

**CONFORME:**

(Signature Over Printed Name)

\_\_\_\_\_  
(Date)

02/10/2020  
/pjn/



## Quality Form

### BAC Resolution



Document Code: TLF-OSDS-BAC-007

Revision: 00

Effectivity date: 08-20-2018

Name of Office:

**OSDS-BAC**

### RESOLUTION NO. 383, S. 2019

#### RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT

**WHEREAS** the BAC received a request for the procurement of meals and snacks for the conduct of “**Scholar’s Forum and Sharing of Learning of National Training Attendees**” with an Approved Budget for the Contract (ABC) of **Eighty Thousand Pesos only (Php80,000.00)** (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;


**WHEREAS** pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of meals and snacks for the conduct of “**Scholar’s Forum and Sharing of Learning of National Training Attendees**”;

**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.

December 13, 2019, *Baguio Division Office Conference Hall, Baguio City.*

  
**JULIET C. SANNAD**  
BAC Chairperson

  
**FERNANDO B. ELEPONGA**  
BAC Vice-Chairperson



  
**FRANCISCO C. COPSIYAN**  
BAC Member

  
**BELEN TOMIN**  
BAC Member

  
**NIEVES D. EBANIO**  
BAC Member

**APPROVED:**

  
**MARIE CAROLYN B. VERANO, CESO VI**  
*Schools Division Superintendent*

	<b>Quality Form</b>		Document Code: TLF-OSDS-BAC-007
	<b>BAC Resolution</b>		Revision: 00 Effectivity date: 08-20-2018
			Name of Office: <b>OSDS-BAC</b>

**RESOLUTION NO. 041, S. 2020**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO PINES MAMITAS BULALUHAN**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of meals and snacks for the conduct of **“Scholar’s Forum and Sharing of Learning of National Training Attendees”** with an Approved Budget for the Contract (ABC) of **Eighty Thousand Pesos only (₱80,000.00)** (Annex A);

**WHEREAS** on December 23, 2019, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
PINES MAMITAS BULALUHAN	₱ 75,000.00
HOTEL ELIZABETH	₱ 79,000.00
CHALET BAGUIO	₱ 80,000.00
LE FERN	₱ 80,000.00

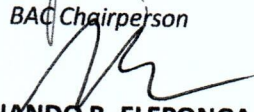
**WHEREAS** the proposal of **PINES MAMITAS BULALUHAN** is found to be the most compliant with the PR, and its price quotation amounting to **Seventy Five Thousand Pesos only (₱ 75,000.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

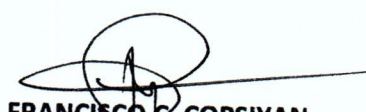
**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **PINES MAMITAS BULALUHAN** for the procurement of meals and snacks for the conduct of **“Scholar’s Forum and Sharing of Learning of National Training Attendees”** in the amount **Seventy Five Thousand Pesos only (₱ 75,000.00)** inclusive of appropriate taxes and fees.


RESOLVED, this 6<sup>th</sup> day of February 2020, Baguio Division Office Conference Hall, Baguio City.

  
**JULIET C. SANNAD**  
*BAC Chairperson*

  
**FERNANDO B. ELEPONGA**  
*BAC Vice-Chairperson*

  
**FRANCISCO E. COPSIYAN**  
*BAC Member*

**BELEN TOMIN**  
*BAC Member*

  
**NIEVES D. EBANIO**  
*BAC Member*

**APPROVED:**

  
**MARIE CAROLYN B. VERANO, CESO VI**  
*Schools Division Superintendent*

Approved on 2/6/2020  
(date of approval)

**PURCHASE ORDER**

DepEd, Division Office Baguio

Entity Name

RECEIVED  
BUDGET SECTION  
Date: 02/17/2020  
By: [Signature]

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Supplier : <b>PINES MAMITAS BULALUHAN</b>	P.O. No. : 20-02-020
Address : 11 Leonard Wood Road, Baguio City	Date : February 7, 2020
TIN: 149-467-837-000	Mode of Procurement : SVP

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio	Delivery Term :
Date of Delivery : _____	Payment Term : after delivery

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pax	AM SNACKS	125 <sup>4</sup>		75,000.00
		Guinataang bilo-bilo (with langka and fresh buko as flavor)			-
2	pax	PM SNACKS	125 <sup>7</sup>		-
		Carrot/banana cake w/ assorted fruits or finger foods (cornic, fries and peanuts)			-
3	pax	LUNCH	125 <sup>4</sup>		-
		Chicken Inasal			-
		Fish Fillet or fried tilapia			-
		Fresh sliced tomatoes			-
		Sinigang na Hipon w/ vegetables			-
		Dessert - Assorted fruits			-
		***NOTHING FOLLOWS***			-
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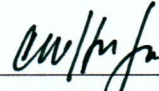
Meals for the Scholars Forum and Sharing of Learning of National Training Attendees

	TOTAL	75,000.00
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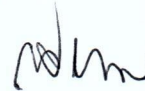
Total Amount in Words: **Seventy Five Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


  
 \_\_\_\_\_  
**PINES MAMITAS BULALUHAN**  
 \_\_\_\_\_  
 Date

Very truly yours,

  
**MARIE CAROLYN B. VERANO, CESO VI**  
 Schools Division Superintendent

Fund Cluster : 01

Funds Available : \_\_\_\_\_

  
**LILIBETH G. DEGSI**  
 Accountant III

ORS/BURS No. : \_\_\_\_\_

Date of the ORS/BURS: \_\_\_\_\_


Amount : \_\_\_\_\_

Abstract of bids or quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ open on **Jan. 30, 2020** at DepEd, Baguio City Division

ITEM	UNITS	QTY	DESCRIPTION AND/OR SPECIFICATION	PINES MAMITAS BULALUHAN	HOTEL ELIZABETH	CHALET HOTEL	LE FERN
1	pax	100	AM SNACKS Guinataang bilo-bilo (with langka and fresh buko as flavor)	75,000.00	79,000.00	80,000.00	80,000.00
2	pax	100	PM SNACKS Carrot/banana cake w/ assorted fruits or finger foods (cornic, fries and peanuts)				
3	pax	100	LUNCH Chicken Inasal Fish Fillet or fried tilapia Fresh sliced tomatoes Sinigang na Hipon w/ vegetables Desser - Assorted fruits ***NOTHING FOLLOWS***				
				75,000.00	79,000.00	80,000.00	80,000.00


We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

**BAC Members:**

  
**FERNANDO B. ELEPONGA**  
 BAC Vice Chairman

  
**FRANCISCO C. COPSIYAN**  
 Member

  
**BELEN R. TOMIN**  
 Member

  
**NIEVES D. EBANIO**  
 Member

Canvasser:

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

  
**JULIET C. SANNAD**  
 BAC CHAIRMAN