



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY  
# 82 Military Cut-Off, Baguio City



## NOTICE OF AWARD

Dec. 23, 2019

**ROSE PEARL F. ROSARIO**  
Q-Bear Enterprises

Dear *Ms. Rosario*:

We are pleased to notify you that your price quotation and proposal for the procurement of Back up storage to be used for different units, Universal Charger for Dell Laptops donated by the Mayor and power supply for replacement of busted PSU in the amount of PHILIPPINE PESOS **One Hundred Thousand Five Hundred Pesos Only (Php 100,500.00)** inclusive of appropriate taxes and fees, has been accepted.

Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,

**MARIE CAROLYN B. VERANO, CESO VI**  
*Schools Division Superintendent*

**CONFORME:**

  
\_\_\_\_\_  
(Signature/Over Printed Name)

1/30/20  
\_\_\_\_\_  
(Date)

12/23/19  
/pjn/



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Cordillera Administrative Region  
SCHOOLS DIVISION OF BAGUIO CITY  
# 82 Military Cut-Off, Baguio City



## NOTICE TO PROCEED

Dec. 27, 2019

**ROSE PEARL F. ROSARIO**

Q-BEAR Enterprises

Dear Ms. Rosario:

This refers to our award of contract to your company for the procurement of Back up storage to be used for different units, Universal Charger for Dell Laptops donated by the Mayor and power supply for replacement of busted PSU in the amount of PHILIPPINE PESOS **One Hundred Thousand Five Hundred Pesos Only (Php 100,500.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

**MARIE CAROLYN B. VERANO, CESO VI**



*Schools Division Superintendent*

**CONFORME:**

\_\_\_\_\_  
(Signature Over Printed Name)

\_\_\_\_\_  
(Date)

12/27/19  
/pin/

|   |                       |   |   |
|---|-----------------------|---|---|
|  | <b>Quality Form</b>   |  | Document Code: TLF-OSDS-BAC-007<br>Revision: 00<br>Effectivity date: 08-20-2018 |
|   | <b>BAC Resolution</b> |   | Name of Office:<br><b>OSDS-BAC</b>  |

**RESOLUTION NO. 444, S. 2019**

**RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO Q-BEAR ENTERPRISES**

**WHEREAS** the Department of Education prepared the Purchase Request (PR) for the procurement of **“Backup Storage to be Used by Different Units, Universal Charger for the Dell Laptops donated by the Mayor, and Power Supply for Replacement of Busted PSU’s”** with an Approved Budget for the Contract (ABC) of **One Hundred Seventy One Thousand Pesos only (₱171,000.00)** (Annex A);

**WHEREAS** on December 18, 2019, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

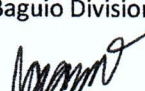
| Supplier/Distributors              | Quotation (Php) |
|------------------------------------|-----------------|
| Q-BEAR ENTERPRISES                 | ₱ 100,500.00    |
| PC EXPRESS                         | ₱ 126,300.00    |
| NIU.COM                            | ₱ 147,550.00    |
| COMPLEX COMPUTER AND PRINTING SHOP | ₱ 151,000.00    |

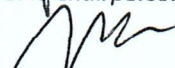
**WHEREAS** the proposal of **Q-BEAR ENTERPRISES** is found to be the most compliant with the PR, and its price quotation amounting to **One Hundred Thousand Five Hundred Pesos only (₱ 100,500.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

**WHEREAS** Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

**NOW THEREFORE**, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **Q-BEAR ENTERPRISES** for the procurement of **“Backup Storage to be Used by Different Units, Universal Charger for the Dell Laptops donated by the Mayor, and Power Supply for Replacement of Busted PSU’s”** in the amount **One Hundred Thousand Five Hundred Pesos only (₱ 100,500.00)** inclusive of appropriate taxes and fees.

RESOLVED, this 26<sup>th</sup> day of December 2019, Baguio Division Office Conference Hall, Baguio City.

  
**JULIET C. SANNAD**  
 BAC Chairperson

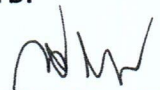
  
**FERNANDO B. ELEPONGA**  
 BAC Vice-Chairperson

  
**FRANCISCO C. COPSIYAN**  
 BAC Member



**BELEN TOMIN**  
 BAC Member

  
**NIEVES D. EBANIO**  
 BAC Member

**APPROVED:**

  
**MARIE CAROLYN B. VERANO, CESO VI**  
 Schools Division Superintendent

Approved on 12-26-19  
(date of approval)

|  |                       |   |   |
|--|-----------------------|---|---|
|  | <b>Quality Form</b>   |  | Document Code: TLF-OSDS-BAC-007<br>Revision: 00<br>Effectivity date: 08-20-2018 |
|  | <b>BAC Resolution</b> |   | Name of Office:<br><b>OSDS-BAC</b>  |

**RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT**

**WHEREAS** the BAC received a request for the procurement of backup storage to be used by different units, Universal charger for the Dell Laptops donated by the Mayor, and Power Supply for replacement of busted PSU's with an Approved Budget for the Contract (ABC) of **One Hundred Seventy One Thousand Pesos only (₱ 171,000.00)** (Annex A);

**WHEREAS** the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

**WHEREAS** the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

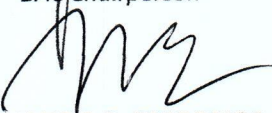
**WHEREAS** pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex "H" of the IRR and does not fall under shopping in Section 52 of this IRR;


**NOW THEREFORE**, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of backup storage to be used by different units, Universal charger for the Dell Laptops donated by the Mayor, and Power Supply for replacement of busted PSU's;

**RESOLVED FINALLY**, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.

December 18, 2019, *Baguio Division Office Conference Hall, Baguio City.*

  
**JULIET C. SANNAD**  
*BAC Chairperson*

  
**FERNANDO B. ELEPONGA**  
*BAC Vice-Chairperson*

  
**FRANCISCO C. COPSIYAN**  
*BAC Member*

**BELEN TOMIN**  
*BAC Member*

  
**NIEVES D. EBANIO**  
*BAC Member*

**APPROVED:**

  
**MARIE CAROLYN B. VERANO, CESO VI**  
*Schools Division Superintendent*

Approved on \_\_\_\_\_

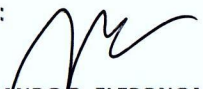
*12-18-19*

Abstract of bids or quotations under CIRCULAR PROPOSAL NO. \_\_\_\_\_ open on **December 23, 2019** at DepEd, Baguio City Division

| ITEM | UNITS | QTY | DESCRIPTION AND/OR SPECIFICATION   | Q-BEAR ENTERPRISES | PC EXPRESS | NIU.COM    | COMPLEX COMPUTER & PRINTING SHOP |
|------|-------|-----|--|--------------------|------------|------------|----------------------------------|
| 1    | pc    | 20  | 1 TB USB 3.0 Portable External Drive<br>USB 3.0 Ready<br>Slim<br>w/ automatic Back up software | 59,000.00          | 126,300.00 | 147,550.00 | 151,000.00                       |
| 2    | pc    | 40  | Universal Laptop Charger, compatible w/ Dell,<br>Acer and HP Laptops                           | 36,000.00          |            |            |                                  |
| 3    | pc    | 10  | 750 W ATX Power Supply<br>***NOTHING FOLLOWS***  | 5,500.00           |            |            |                                  |
|      |       |     |  | 100,500.00         | 126,300.00 | 147,550.00 | 151,000.00                       |

We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

**BAC Members:**

  
**FERNANDO B. ELEPONGA**  
 BAC Vice Chairman

  
**FRANCISCO C. COPSIYAN**  
 Member

**BELEN R. TOMIN**  
 Member

  
**NIEVES D. EBANIO**  
 Member

Canvasser:

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.

  
**JULIET C. SANNAD**  
 BAC CHAIRMAN

