



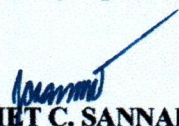
Republic of the Philippines  
**Department of Education**  
CORDILLERA ADMINISTRATIVE REGION  
**SCHOOLS DIVISION OF BAGUIO CITY**

**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
Revised on: May 24, 2004  
Standard Form Title: Request for Quotation

Supplier: Requesting Unit: CID  
Address: PR No.: 2020-07-085  
Telephone No.: Quotation No.: 2020-07-  
e-Mail: Date: July 20, 2020  
Date received by the Supplier: ABC: 245,000.00

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and you may submit your quotation in a sealed envelope duly signed by your representative not later than July 24, 2020 @ 8:30AM

  
**JULIET C. SANNAD**  
Chief- Curriculum Implementation Division  
Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Omnibus Sworn Statement

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Delivery period within 2 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN **PHILGEPS**

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	200	bottle	Ink for Risograph RZ220 (1000ml)		
2	15	roll	Master for Risograph RZ220 (approximately 200 cuts)		
<b>Conditions:</b> Supplier must provide free use of 3 copier machines to be delivered at the Division Office, with backup unit to be delivered anytime during office hours in case of machine breakdown. Supplier must provide on-call technical support during reproduction of materials.					
				<b>TOTAL</b>	
Purpose: Reproduction of modules for the pilot schools					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

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Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by: