



Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Military Cut-Off, Baguio City



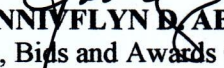
REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier: _____
Address: _____
Telephone No.: _____
e-Mail: _____
Date received by the Supplier: _____

Requesting Unit: BC National Science HS (Irisan)
PR No.: PR 2020-08- 0010
Quotation No.: 2020-08- 0022
Date: August 10, 2020
ABC: Php200, 424.08

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than August 17, 2020.


GAYNNI FLYN D. ABANSI
Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within 5 Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	10	bot	Stamp Pad Ink, black		
2	50	pc	Stamp Pad, felt, bed (black and violet), #3		
3	200	ream	News print paper, legal		
4	300	ream	News print paper, A4		
5	4	box	Staple Wire, for heavy duty staplers		
6	100	box	Staple Wire, standard, # 35		
7	100	roll	Tape, Masking, 24mm		
8	50	roll	Tape Masking, 48mm		
9	100	roll	Tape, Transparent, 24mm		
10	50	roll	Tape, Transparent, 48mm		
11	1200	pc	Envelope, Expanding, Transparent, Legal, #6		
12	150	pc	Marker, permanent, Red		
13	100	ream	Multi -purpose Paper, 70 gsm A4		
14	20	ream	Multi- purpose Paper, 70 gsm, letter size		
15	200	ream	Multi- purpose Paper, 70 gsm, legal size		
16	50	pack	Tissue Paper, 2ply, 12 rolls/ pack		

17	14	box	Envelope, Expanding, legal size		
18	15	bot	Ink, for printer, Black (Epson)		
			nothing to follow	TOTAL	
Purpose: for school office use.					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

Tin

Date/Telephone No.

Canvassed by: