Republic of the Philippines
Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
Mabini District

APOLINARIO MABINI ELEMENTARY SCHOOL

Leonard Wood Road, Baguio City

Standard Form No.:SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier:
Address:
Telephone No.:
e-Mail:
Date received by the Supplier:

Requesting Unit: Apolinario Mabini E/S
PR No.: 2020 – 008 - 013
Quotation No 2020 – 08 - 013
Date: Aug. 17, 2020
ABC: **P 63, 810.00**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than August 25, 2020.

ALEJO L. PACALSO
OSCAR B. AOANAN JR.
BAC Chairman
Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	56	ream	Bond Paper;a4;cactus;70gsm		
2	10	bottles	Printer Ink; Epson 664;black		
3	3	bottles	Printer Ink; Epson 664;cyan		
4	3	bottles	Printer Ink; Epson 664;yellow		
5	3	bottles	Printer Ink; Epson 664; magenta		
6	2	ream	Paper Folder;long;brown		
7	2	box	Cover Clear; PVC; thin; long		
8	2	box	Cover Clear; PVC; thin; A4		
9	2	pck	Sharp Toner; Photocopier;500 grams		
10	10	box	Paper Fastener;vinyl coated		
11	2	units	Printer Epson L3110; ink flow		
12	10	gallon	Alcohol; 3785 LITERS/gallon		
13	2	unit	Alcohol Dispenser		
14	50	pcs	Bottle Sprayer; small		
15	2	Set	Battery Charger with 2 pcs AAA energizer battery		
16	150	roll	Plastic Bag; white; large 10pcs/roll		
				Total	

Purpose: For school and office supplies for the month of July

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

_____
Printed Name

_____
Tin

_____
Date/Telephone No.