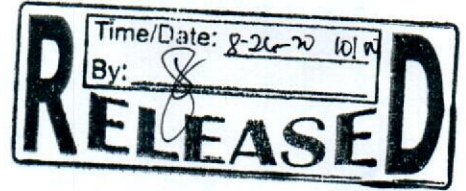




Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF BAGUIO CITY



Office of the Superintendent
Division Memorandum Number 325, s. 2020

MOVEMENT OF PUBLIC SECONDARY SCHOOL HEADS AND DEPLOYMENT OF DESIGNATED OFFICERS-IN-CHARGE, OFFICE OF THE ASSISTANT SCHOOL HEAD

TO: Division Chiefs
All Education Program Supervisors;
All Public Schools District Supervisors;
All Public School Heads
All Teaching and Non – Teaching Personnel
All Others Concerned

1. In the exigency of the service, the field is hereby informed of the following deployment of designated Assistant School Heads and movement of Secondary School Heads:

A. Assistant School Heads (Effective August 3, 2020)

NAME	POSITION	SCHOOL ASSIGNMENT
Agpawa, Felto P.	Master Teacher I	Joaquin Smith NHS-SHS
Balutoc, Lilybeth B.	Head Teacher VI	Mil-an NHS-SHS
Fernandez, Victor A.	Educ. Program Specialist II	Guisad Valley NHS-SHS
Pascua, Janet B.	Head Teacher I	Baguio City NHS-SHS
Fianza, Jacqueline L.	Master Teacher I	Josefa Carino ES
Laranang, Renita L.	Master Teacher I	Baguio Central School
Castillo, Sharon Christianie R.	Senior Education Program Specialist	Doña Aurora ES
Effective July 6, 2020 Duligas, Pia P.	Master Teacher II	Baguio City National Science HS
Effective September 7, 2020 Domingo, Grace M.	Head Teacher I	Pines City NHS-SHS

B. School Heads (Effective September 7, 2020)

NAME	POSITION	SCHOOL ASSIGNMENT
Andayan, Maria Joan D.	School Principal I	Baguio City National Science HS
Casim, Lucia T.	School Principal I	Magsaysay NHS
Guevara, Jayrerose S.	School Principal I	Guisad Valley NHS
Vicente, Edward C.	School Principal II	San Vicente NHS



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Ocyaden, Rosalia A.	Asst. Sch. Principal I	Roxas NHS
Allaga, Erwin Robert D.	Head Teacher I	Bakakeng NHS
Copiling, Riona B.	Master Teacher II	Lindawan NHS
Lami-ing, Marcial L.	Head Teacher I	Pinget NHS
Ngolab, Jane Marie M.	Head Teacher I	Dominican-Mirador NHS
Yadao, Jesusa R.	Head Teacher I	Quezon Hill NHS
Effective August 3, 2020 Gonzalo, Nickcarter Jr. C.	Head Teacher I	BCNHS-Hillside Annex
Effective August 10, 2020 Gapasin, Rey D.	Head Teacher I	Happy Hollow NHS

2. The above – mentioned personnel must submit their respective clearances (School/Division/City) to the Division Office HRMO on or before September 7, 2020. It is expected that smooth and orderly turnover of responsibilities (documentary, property, and financial accountabilities) be accorded to the incoming school heads by the previous school heads.
3. School employees are hereby directed to give their utmost cooperation to the incoming school heads/asst. school heads.
4. For information, guidance and dissemination.

MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent