

PURCHASE ORDER

DepEd, Division Of Baguio

Entity Name

RECEIVED BUDGET SECTION

Date: 7/28/2020 9:53

By: *[Signature]*

IT

Supplier : **COPIERONLINE PHILS. INC.** P.O. No. : 20-07-069
Address : 45 Kamias Road., Brgy Pinyahan, Quezon City Date : July 24, 2020
TIN: 007-260-956-000 Mode of Procurement : SVP

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : DepEd, Division Office Baguio Delivery Term :
Date of Delivery : Payment Term : after delivery

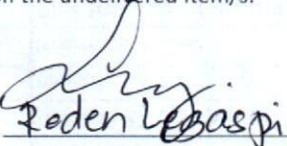
Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	bottle	INK for Risograph R2220 (100ml)	200	1,000.00	200,000.00
2	roll	Master for Risograph R2220 (approximately 200 cuts)	15	3,000.00	45,000.00
		Plus free use of 3 Duplicating Machine to Division Office for 6 months			-
		NOTHING FOLLOWS			-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-
					-

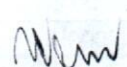
Rizo Ink and Master roll plus free use of Duplicating Machine for 6 months for the Reproduction of Modules for the Pilot Schools

	TOTAL	245,000.00
--	-------	------------

Total Amount in Words: **Two Hundred Forty Five Thousand Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Eden Legaspi
COPIERONLINE PHILS INC.
7-28-2020
Date

Very truly yours,

MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent

Fund Cluster : _____
Funds Available : _____

LILIBETH G. DEGSI
Accountant III

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
82 Military Cut-Off, Baguio City



NOTICE OF AWARD

July 24, 2020

JOEL B. DELORO

CopierOnline Phils. Inc.


Dear *Mr. Delloro*:

We are pleased to notify you that your price quotation and proposal for the procurement of Rizo Ink and master roll plus free use of 3 Duplicating Machine for the Reproduction of Learning modules for the Pilot Schools in the amount of PHILIPPINE PESOS **Two Hundred Forty Five Thousand Pesos Only (Php 245,000.00)** inclusive of appropriate taxes and fees, has been accepted.

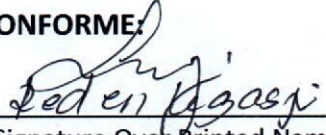
Should you agree with the award of the contract, please acknowledge receipt and acceptance of this notice by signing at the portion provided below. Keep a copy and return the original copy to this office at the soonest.

Thank you.

Very truly yours,


MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent

CONFORME:



(Signature Over Printed Name)

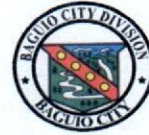
7-28-2020

(Date)

7/24/2020
/pjn/



Republic of the Philippines
DEPARTMENT OF EDUCATION
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
82 Military Cut-Off, Baguio City



NOTICE TO PROCEED

July 27, 2020

JOEL B. DELORO
CopierONline Phils. Inc.

Dear Mr. Delloro:

This refers to our award of contract to your company for the procurement of Rizo Ink and master roll plus free use of 3 Duplicating Machine for the Reproduction of Learning modules for the Pilot Schools in the amount of PHILIPPINE PESOS **Two Hundred Forty Five Thousand Pesos Only (Php 245,000.00)** inclusive of appropriate taxes and fees.

In relation thereto, notice is hereby given to your company that the implementation of the said project shall commence immediately. You are expected to perform the terms and conditions stipulated in the attached contract.

Please acknowledge receipt and acceptance of this notice by signing at the portion provided below of both copies. Keep one copy and return the other to this office at the soonest.

Thank you.

Very truly yours,

MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent

CONFORME:

(Signature Over Printed Name)

7-28-2020
(Date)

07/28/2020
/pjn/



Quality Form

BAC Resolution



Document Code: TEL-0000
BAC-007
Revision: 00
Effectivity date: 08-20-2018

Name of Office:
OSDS-BAC

RESOLUTION NO. 102, S. 2020

RESOLUTION RESORTING TO ALTERNATIVE MODE OF PROCUREMENT

WHEREAS the BAC received a request for the procurement rizo ink for the reproduction of learning materials/modules for the Pilot Schools with an Approved Budget for the Contract (ABC) of **Two Hundred Forty Five Thousand Pesos only (₱245,000.00)** (Annex A);

WHEREAS the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act 9184 mandates that all procurement shall be done through competitive bidding;

WHEREAS the same IRR of RA 9184 provides for exemption under Rule XVI – Alternative Methods of Procurement;

WHEREAS pursuant to Section 48 of the afore-cited Rule, the Department of Education – Division of Baguio City (DO) may resort to the alternative method of procurement – **Small Value Procurement** to promote economy and efficiency if the amount involved does not exceed the threshold prescribed in Annex “H” of the IRR and does not fall under shopping in Section 52 of this IRR;

NOW THEREFORE, We, the Members of the Bids and Awards Committee, do hereby **RESOLVED** as it is hereby **RESOLVED**, to resort to the alternative method of procurement – **Small Value Procurement** for the procurement of rizo ink for the reproduction of learning materials/modules for the Pilot Schools;

RESOLVED FINALLY, to post this Resolution at the DO Website, PhilGEPS (if Php50,000.00 and above), and other conspicuous place at the premises of the DO.

July 20, 2020, Baguio Division Office Conference Hall, Baguio City.


JULIET C. SANNAD
BAC Chairperson


FERNANDO B. ELEPONGA
BAC Vice-Chairperson


FRANCISCO C. COPSIYAN
BAC Member


BELEN TOMIN
BAC Member


NIEVES D. EBANIO
BAC Member

APPROVED:


MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent

Approved on 7/20/20
(date of approval)



Quality Form

BAC Resolution



007

Revision: 00

Effectivity date: 08-20-2018

Name of Office:

OSDS-BAC

RESOLUTION NO. 116, S. 2020

RECOMMENDING THE AWARD OF CONTRACT THROUGH ALTERNATIVE METHOD OF PROCUREMENT – SMALL VALUE PROCUREMENT TO COPIERONLINE PHILIPPINES INC.

WHEREAS the Department of Education prepared the Purchase Request (PR) for the procurement of rizo ink for the reproduction of learning materials/modules for the Pilot Schools with an Approved Budget for the Contract (ABC) of **Two Hundred Forty Five Thousand Pesos only (₱245,000.00)** (Annex A);

WHEREAS on July 20, 2020, the DepEd – Bids and Awards Committee (BAC) posted/published the Request For Quotation (RFQ) for the said procurement project. The following suppliers/distributors signified their intent to participate by submitting their respective quotations/proposals, *to wit*:

Supplier/Distributors	Quotation (Php)
LIKHANG OBRA ENTERPRISES	₱ 177,750.00
EMPRENTA DE BAGUIO	₱ 189,250.00
COPIERONLINE PHILIPPINES INC.	₱ 245,000.00

WHEREAS per evaluation, below are non-compliant with the specifications set forth in the TOR:

Supplier/Distributors	Non-Compliance
LIKHANG OBRA ENTERPRISES	Cannot comply with the condition of lending 3 copier machines to the Division for 6 month
EMPRENTA DE BAGUIO	

WHEREAS the proposal of **COPIERONLINE PHILIPPINES INC.** is found to be the most compliant with the PR, and its price quotation amounting to **Two Hundred Forty Five Thousand Pesos only (₱245,000.00)** is the most economical and advantageous to the Government, thereby rendering the same as the lowest calculated responsive bid;

WHEREAS Section 12 of R.A. No. 9184 mandates that the BAC shall recommend the award of the contract to the Head of the Procuring Entity or his/her duly authorized representative.

NOW THEREFORE, for and in consideration of the foregoing, **We**, the Members of the Bids and Awards Committee, hereby **RECOMMEND** to the Schools Division Superintendent the **AWARD OF CONTRACT** via Alternative Method of Procurement – Small Value Procurement to **COPIERONLINE PHILIPPINES INC.** for the procurement of rizo ink for the reproduction of learning materials/modules for the Pilot Schools in the amount **Two Hundred Forty Five Thousand Pesos only (₱245,000.00)** inclusive of appropriate taxes and fees.

RESOLVED, this 24th day of July 2020, Baguio Division Office Conference Hall, Baguio City.


JULIET C. SANNAD

BAC Chairperson


FERNANDO B. ELEPONGA

BAC Vice-Chairperson


FRANCISCO C. ZOPSIYAN

BAC Member


BELEN TOMIN

BAC Member


NIEVES D. EBANIO

BAC Member

APPROVED: 

MARIE CAROLYN B. VERANO, CESO VI

Schools Division Superintendent

Approved on 7/24/20
(date of approval)


Abstract of bids or quotations under CIRCULAR PROPOSAL NO. _____ open on July 24, 2020 at DepEd, Baguio City Division

ITEM	UNITS	QTY	DESCRIPTION AND/OR SPECIFICATION	COPIERONLINE PHILS. INC.	EMPRENDA DE BAGUIO	LIKHANG OBRA ENTERPRISES
1	bottle	200	INK for Risograph R2220 (100ml)	200,000.00	160,000.00	150,000.00
2	roll	15	Master for Risograph RZ220 (approximately 200 cuts)	45,000.00	29,250.00	27,750.00
			NOTHING FOLLOWS			
					*Cannot comply w/ the condition of lending 3 copier machines to the Division for 6 months	
				245,000.00	189,250.00	177,750.00


We hereby certify that the bids or quotations received were opened at the date and hour indicated and the prices offered as stated above.

BAC Members:

Thru PHILGEPS
Canvasser:



FERNANDO B. ELEPONGA
 BAC Vice Chairman


FRANCISCO C. COPSIYAN
 Member


BELEN R. TOMIN
 Member


NIEVES D. EBANIO
 Member

Award is hereby given to the bidders for items checked in red ink, prices quoted being the lowest and the most advantageous to the government.


JULIET C. SANNAD
 BAC CHAIRMAN