



Republic of the Philippines  
 Department of Education  
**CORDILLERA ADMINISTRATIVE REGION**  
 Division of Baguio City  
 Baguio Central District



**MANUEL A. ROXAS ELEMENTARY SCHOOL**  
 North Sto. Tomas Road, Sto. Rosario Valley, Baguio City

**REQUEST FOR QUOTATION**

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier: Requesting Unit: MANUEL A. ROXAS ELEM. SCHOOL  
 Address: PR No.: 2020 – 01 – 001  
 Telephone No.: Quotation No.: 2020 – 01 – 0001  
 e-Mail: Date: August 12, 2020  
 Date received by the Supplier: ABC: Php218,214.60

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than \_\_\_\_\_.

**BENILYN J. DOMANOG**

School BAC Chairman, Bids and Awards Committee

**REQUIREMENTS:**

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

**Note:**

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	368,691	sheet	Reproduction of Modules for August		
2			BOND PAPER, STORT, 70 GSM		
3					
4					
				<b>TOTAL</b>	
Purpose: for modules of pupils					

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Signature over Printed Name

\_\_\_\_\_  
 Tin

\_\_\_\_\_  
 Date/Telephone No.

Canvassed by:

**RYAN B. CAPUYAN**  
 Canvasser