



Republic of the Philippines

Department of Education
Cordillera Administrative Region
DIVISION OF BAGUIO CITY
#82 Military Cut-Off, Baguio City



**RIZAL NATIONAL HIGH SCHOOL
REQUEST FOR QUOTATION**

Standard Form No.:SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

Supplier:	Requesting Unit:
Address:	PR No.: 2020-08-003
Telephone No.:	Quotation No.: 2020-08-003
e-Mail:	Date: August 13, 2020
Date received by the Supplier:	ABC: Php 117,000

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than September 3, 2020.

Judica E. Marcelo
JUDICA E. MARCELO

School BAC Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within _____ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	30	tube	Riso Master (KZ30)		
2	30	tube	Riso Ink (KZ30)		
3	10	tube	Photocopier Ink		
Purpose: For Reproduction of module and protective materials of teachers.				TOTAL	

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

Signature over Printed Name

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Date/Telephone No.

Canvassed by: