Republic of the Philippines
Department of Education
Cordillera Administrative Region
Division of Baguio City
82 Military Cut-off Rd., Baguio City

REQUEST FOR QUOTATION

Standard Form No.:SF-GOOD-60
Revised on: May 24, 2004
Standard Form Title: Request for Quotation

BLCOP

Supplier: _____
Address: _____
Telephone No.: _____
e-Mail: _____
Date received by the Supplier: _____

Requesting Unit: **BONIFACIO ELEMENTARY SCHOOL**
PR No.: **2020-08-0011**
Quotation No.: **2020-08-0015**
Date: **August 24, 2020**
ABC: **175,250.30**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **September 4, 2020.**

CHARMAINE W. SORIANO
School BAC Chairman, Bids and Awards Committee

REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note:

- Submit RFQ together with the requirements.
- All entries must be typewritten or legibly written.
- Indicate brand and model of item offered.
- Delivery period within _____ Calendar Days.
- Price validity shall be for a period of 30 Calendar Days.

POSTED IN PHILGEPS

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	315	Ream	PAPER, Multi-Purpose (COPY) Legal, 70 gsm		
2	60	Box	STAPLE WIRE, STANDARD, (26/6)		
3	10	Piece	STAPLER, STANDARD TYPE, load cap: 200 staples min		
4	26	Roll	INK KZ Black		
5	61	Tube	MASTER KZ B4		
6	5	Box	POWDER FREE Nitrile Gloves		
			Nothing follows		
				TOTAL	

Purpose: *For school needs, supplies and printing of modules*

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

_____
Signature over Printed Name

Canvassed by:

_____
Tax Identification Number (TIN)

EDMON T. MENDOZA
Admin. Aide/Canvasser