



Republic of the Philippines  
 Department of Education  
 Cordillera Administrative Region  
**DIVISION OF BAGUIO CITY**  
 #82 Military Cut-Off, Baguio City



## REQUEST FOR QUOTATION

Standard Form No.: SF-GOOD-60  
 Revised on: May 24, 2004  
 Standard Form Title: Request for Quotation

Supplier: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Date received by the Supplier: \_\_\_\_\_

Requesting Unit: **Lucban Elem. School**

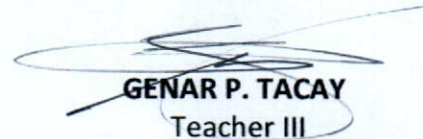
PR No.: **2020-08-00**

Quotation No.: **2020-08-00**

Date: **August 19, 2020**

ABC: **P550,202.50**

Please quote your lowest price on the item/s listed, subject to the General Conditions below, stating the shortest time of delivery and **submit your quotation in a sealed envelope** duly signed by your representative not later than **August 28, 2020.**

  
**GENAR P. TACAY**  
 Teacher III

Chairman, Bids and Awards Committee

### REQUIREMENTS:

1. Mayor's / Business permit
2. PhilGEPS registration number or certificate
3. Income/Business Tax Return
4. Omnibus Sworn Statement

### Note:

- ✓ Submit RFQ together with the requirements.
- ✓ All entries must be typewritten or legibly written.
- ✓ Indicate brand and model of item offered.
- ✓ Delivery period within \_\_\_\_\_ Calendar Days.
- ✓ Price validity shall be for a period of 30 Calendar Days.

POSTED IN **PHILGEPS**

Item No.	Qty.	Unit	Item Description	Unit Price	Total Price
1	800	copies	Reproduction of Modules Week 1 and 2 for <b>Kindergarten</b> Multi-Purpose Paper - A4, 70 gsm, good quality black printing at 13 pages each module (stapled)		
2	5,920	copies	Reproduction of Modules Week 1 and 2 for <b>Grade 1</b> Multi-Purpose Paper - A4, 70 gsm, good quality black printing at 15 pages each module (stapled)		
3	8,800	copies	Reproduction of Modules Week 1 and 2 for <b>Grade 2</b> Multi-Purpose Paper - A4, 70 gsm, good quality black printing at 13 pages each module (stapled)		
4	8,404	copies	Reproduction of Modules Week 1 and 2 for <b>Grade 3</b> Multi-Purpose Paper - A4, 70 gsm, good quality black printing at 16 pages each module (stapled)		

5	7,040	copies	Reproduction of Modules Week 1 and 2 for <b>Grade 4</b> Multi-Purpose Paper - A4, 70 gsm, good quality black printing at 16 pages each module (stapled)		
6	8,150	copies	Reproduction of Modules Week 1 and 2 for <b>Grade 5</b> Multi-Purpose Paper - A4, 70 gsm, good quality black printing at 16 pages each module (stapled)		
7	8,250	copies	Reproduction of Modules Week 1 and 2 for <b>Grade 6</b> Multi-Purpose Paper - A4, 70 gsm, good quality black printing at 16 pages each module (stapled)		
8	550	copies	Reproduction of Modules Week 1 & 2 for <b>SSES Grade 4</b> Multi-Purpose Paper - A4, 70 gsm, good quality black printing at 21 pages each module (stapled)		
9	462	copies	Reproduction of Modules Week 1 & 2 for <b>SSES Grade 5</b> Multi-Purpose Paper - A4, 70 gsm, good quality black printing at 22 pages each module (stapled)		
10	550	copies	Reproduction of Modules Week 1 & 2 for <b>SSES Grade 6</b> Multi-Purpose Paper - A4, 70 gsm, good quality black printing at 22 pages each module (stapled)		
11	2,600	Copies	Reproduction of Psychological First Aid ( <b>PFA</b> ) Manual for Kinder to Grade 6 learners. (Multi-Purpose Paper - A4, 70 gsm, good quality black printing at 9 pages each manual - stapled)		
			<b>TOTAL</b>		

**Purpose:** For the Printing/Production of Learning Materials/Modules for Week 1 and 2 including Psychological First Aid (PFA) Manual in the preparation of the opening of classes for the S.Y 2020-2021 for Learners and Teachers use.

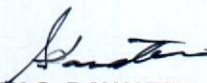
After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Tin

\_\_\_\_\_  
Date/Telephone No.

Canvassed by:

  
**SHERLY G. DAWATEN**  
Administrative Aid III/Canvasser