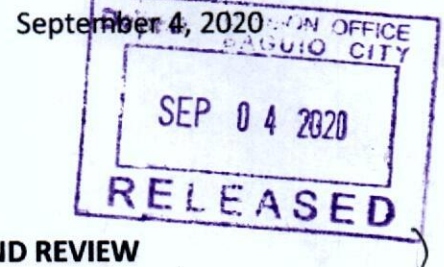




Republic of the Philippines
Department of Education
Cordillera Administrative Region
SCHOOLS DIVISION OF BAGUIO CITY
82 Military Cut-off Road, Baguio City



DIVISION MEMORANDUM

No. 332 s. 2020

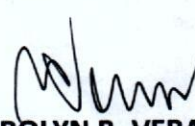
**SUBMISSION OF OFFICE PERFORMANCE COMMITMENT AND REVIEW
FORM (OPCRF) OF SCHOOL HEADS**

To : All Public Schools District Supervisors
Public Elementary School Heads
Public Secondary School Heads
Other Concerned

1. This is to inform the field that the Division Performance Management Team will be assessing the Office Performance and Review Committee (OPCRF) for SY 2019-2020 of school heads with the attached Means of Verification (MOV). Deadline of submission is on **September 9, 2020**. For Master Teachers I/II, the IPCRF will be assessed by your respective school PMT, then to be collected by your respective PSDS, to be signed by SDS.
2. The PMT members will be assessing the OPCRf on September 10, 2020. The PMT Members are as follows:

Chairman : Asst. Schools Division Superintendent
Members : Planning Officer III
Accountant III
Administrative Officer V
Education Program Supervisor In-Charge
PESPA Representative
NAPSSHI Representative
One Representative for Teachers Association
One NEU Representative
Observer : PTA Federation Representative
Secretariat : Administrative Section

3. Immediate and wide dissemination of this memorandum of desired.


MARIE CAROLYN B. VERANO, CESO V
Schools Division Superintendent *HC*