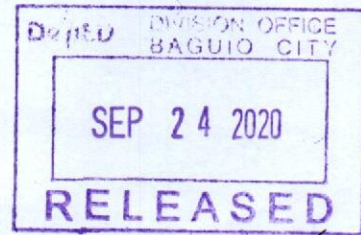




Republic of the Philippines  
Department of Education  
CORDILLERA ADMINISTRATIVE REGION  
SCHOOLS DIVISION OF BAGUIO CITY



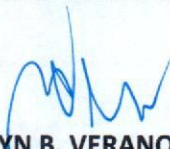
Office of the Schools Division Superintendent  
Division Memorandum Number 36, s., 2020

September 24, 2020

**REQUEST FOR SUBMISSION OF VIDEO and PHOTO OF NOMINEES FOR 2020 PAMMADAYAW**

To: SGOD and CID Chiefs  
Schools District Supervisors  
Public and Private Elementary and Secondary School Heads  
Other Concerned

1. This Office through the Program on Awards and Incentives for Service Excellence (PRAISE) Committee requests all nominees for 2020 Pammadayaw to submit an electronic 2 x 2 photo and a one-minute video that depicts their profile and highlights of their accomplishments from October of the previous year to September of the current year. The videos/photo will be shown during the awarding program to be announced in a subsequent memorandum.
2. The video presentation guidelines are as follows:
  1. Creative and presentable. May include a background music but not too loud preferably ballad songs
  2. Video should not be longer than one minute  
Time distribution: 10 seconds- profile of the nominee  
30 seconds- exemplar achievements/accomplishments  
20 seconds- impact of the achievements  
Total- 60 seconds
  3. The video should be finalized following the guidelines herein before submission.
  4. Align the accomplishments to be shown in the documents submitted.
  5. Highlight the exemplar achievements only (avoid inclusion of videos on just merely attending a training, conferences, activities).
  6. For the schools, feature the Programs, Projects and Activities initiated.
3. Have the video be reviewed by the District PRAISE Chairperson before submitting at the HRD Section Office via email address [hrddepedbagoio@gmail.com](mailto:hrddepedbagoio@gmail.com) on or before **September 29, 2020**.
4. Immediate dissemination and compliance to this memorandum is desired.

  
MARIE CAROLYN B. VERANO, CESO V  
Schools Division Superintendent 